

Space Allocation Committee
Meeting
March 3, 2009 @ 10:00 a.m.
PCR

Minutes

Attendees: Robinson, Westerman, Gant, King, Kean, Bryant, Denley, Walton (minutes)

Absent: Glass

- Space request
 - ROTC - see request attached to meeting request
 - Committee reviewed floor plans of offices referenced in request.
 - Kean motioned to approve item number 1 (106 A) and defer item 2 until the dance program moves over for further evaluation
 - Westerman 2nd
 - 3-3-09 - Committee agreed to defer item 2 and approve item 1 – memo to President for his approval.
- Available space
 - Robinson discussed with the committee upcoming change in space (i.e. McReynolds, new housing) and possible available space.
- Space priority draft – see attached to meeting request
 - Review of draft by committee

- Add number 3. “Full-time academic support personnel (lab managers)”
- Place square footage chart in the draft to post on the space allocation website
- Document title change to “Academic Office Space Allocation Guidelines”
 - Kean motioned to approve with #3 addition and title of document change
 - Westerman 2nd
 - Committee approved 3-3-09 to forward to the President for his approval

Next meeting in 2 weeks

Agenda items for next meeting:

- Westerman - proposed CET building plans
- Bryant - info on Drew Simmons Fitness Center

Meeting adjourned at 11:00 a.m.