

*Space Allocation Committee
Meeting
March 27, 2008 @ 2:00 p.m.
PCR*

Minutes

Attendees: Robinson, Becraft (for Denton), Kean, Ballen, Glass, Bryant, Witherspoon (for Rayburn) and Walton (minutes)

Absent: Denton, Rayburn and Drew

Review of old business:

Sub-committee to review guidelines for office space in reference to academics guidelines (Denton, Rayburn and Glass)

- *Review of requests*
 - *International Education*
 - *Request was reviewed – see attachment (request)*
 - *Space discussed for possible location*
 - *Decision – move to next meeting– Kean to check on space*
 - *Trio Programs*
 - *Veterans Upward Bound, Tri-County Upward Bound and possibly High School Upward Bound*
 - *Currently locations will be demolished for new student housing (Castle Heights) High School Upward Bound is in a house on Ford Street.*
 - *Motion to relocate the Trio programs to the McReynolds building once renovations are complete*
 - *Rayburn motioned*
 - *Kean seconded*
 - *Committee approved*
 - *To President Hall for his approval*

Meeting adjourned at 3:00 pm