

## Space Allocation Committee Meeting

July 28, 2008 @ 2:00 p.m.

UC 213

### Minutes

Attendees: Denton, Drew, Kean, Robinson, Westerman and Walton (minutes)

Absent: Bryant, Glass and Rayburn

- Old business:
  - International Education
    - Denton reported space possibly located in Harned for IE use as an office – IE located in Browning till Jan. '09. – add secretarial support to the request - will be needed when IE moves, possibly find support within the departments housed in Harned – request resolved by the Provost
  - Political Science/Sociology
    - DCS moved into CL 132
    - PS is currently using a temporary space – request resolved by the Provost
  - Trio Programs
    - Relocation of Trio programs to McReynolds – Pres. Hall approved request – since request was approved it was found inadequate space for all Trio programs. HSUB will stay on Ford. St. - revise letter to Pres. Hall noting the change.
  
- New business:
  - Committee operating principles
    - Draft reviewed by committee – see attached
    - Space standards - see attached
    - Hybrid classes – peak times of the days - open up more space.
      - Invite Telaina to the next meeting in Sept. – set priorities on hybrids and what it could do for students/faculty/staff.
      - Andy to set up a demo of the academic side of the software facilities uses to maintain schedule of rooms in UC and other buildings.

- Policy 99:012
  - Recommend deletion of policy since a committee exists now for space issues.
    - Kean motioned to delete policy
    - Denton seconded
      - Policy to University Policy Committee for action
- Sororities relocation – see attached for space square footage
  - Home court apartments could still house displaced sororities and fraternities
  - Temporary quarters for new faculty/staff are needed, when they move into Clarksville they need to rent before looking for a home. The only spaces available currently are Marion Street apartments.
  - Options discussed by the committee
    - Home Court apartments - faculty/staff housing and Marion Street apartments - sorority use. At the time the new residence halls are built, these chapter rooms could be moved to this location.
      - tabled to next meeting
- New Request:
  - Languages and Literature – request resolved by the Provost
  - Communications – request resolved by the Provost
  - Affirmative Action
    - Options discussed by the committee
      - The Grants office is currently located in Browning adjacent to HR. The Grants office will move to the McReynolds building once the renovation is complete and this would free up space for AA use in the Browning building.
        - tabled to the next meeting
  - Housing/Residence Life, Dining – committee reviewed request
    - tabled to the next meeting.