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Austin Peay State University Retirees' Association (APSURA)

The meeting of the APSURA held at 12 noon on June 4, 2009 in the President's Conference Room was called to order by Al Bekus. Present were: Al Bekus, Aleeta Christian, Gerald Beavers, Wayne Chaffin, and Hester Crews.

Wayne Chaffin moved that the minutes of the May 7 meeting be accepted as submitted. The motion was seconded by Gerald Beavers and approved unanimously.

The first item of business was the final plans for the reception:

The revised mailing list has been developed;

Invitations (195) to retirees will be in the mail this week;

Approximately 25 additional invitations will be mailed to APSU administrators;

Date/Time – Monday, June 22, 2009, 3:30 – 5:30 p.m.;

Location – Pace Alumni Center at Emerald Hill;

Two tables will be set for check-in with appropriate nametags and lists of names and addresses of invited guests;

Al will check on nametags from the RSVP list through Roy Gregory's office;

Roy Gregory's office will coordinate with Food Services for appropriate food preparation based upon RSVP's;

Melanie will be asked for photo coverage of the event. Gerald volunteered to serve as back-up photographer; and,

Al and President Hall will welcome the guests.

Gerald presented the proposed Member Registration Form and moved the Form be approved. The motion was seconded by Aleeta and approved unanimously. The Form will be distributed to guests at the reception.

The APSURA web site was reviewed. Gerald was commended for the excellent job he has done. The site should be active before the reception.

Wayne noted that an operational budget has been established and a scholarship budget is to be established. He further noted that Roy Gregory's office responds with a thank you letter which serves as notice of receipt for donations received.

Al mentioned there needs to be discussion at a later meeting concerning the first event to be held following the reception, office space for APSURA with phone, computer and volunteers for office coverage.

Following discussion, Wayne moved and Gerald seconded a motion that signatures required for **disbursement authorization** include either the APSURA president or treasurer (not both) and Roy Gregory. The motion was unanimously approved.

Al noted the University Representative to serve on the Board of Directors has not yet been named by President Hall. Gerald moved for adjournment at 1:30 p.m., seconded by Al and unanimously approved.

Submitted by: Hester Crews

Approved as amended 7/16/09