

APSU 1000: Liberal Arts in University Life – Conditionally Admitted
Mrs. Bonnie M. Hodge; Associate Professor
MW: 9:05-10:00 (03) OR 10:10-11:05 (05)
Marks 121

Information in this syllabus (to include the tentative schedule) is subject to change through verbal or written announcement.

INSTRUCTOR

Bonnie M. Hodge, Associate Professor; hodgeb@apsu.edu; Marks 246, 931-221-6429. Email is the best mode of communication; however, due to a high volume of spam on the university system you **MUST** identify yourself as an APSU student in the re: line or your message may be deleted without being opened. To maintain compliance with the Federal Family Educational Rights and Privacy Act of 1974 (FERPA), all electronic communication will be conducted through your password protected university email account (APMail). No personal email addresses will be used.

OFFICE HOURS

MW: 8:00-9:00; 1:30-2:30 and TUTH: 9:00-11:00. I am also available at other times. If I am in my office with the door open, please feel free to stop by to see me. I look forward to meeting you and interacting with you! I hope to serve you as a point of contact as you matriculate through your university experience/program.

PEER MENTORS

Erin Bloom, 9:05-10:00 class, ebloom14@apmail.apsu.edu

Brittany Feinberg, 10:10-11:05 class, bfeinberg14@apmail.apsu.edu

Peer mentors will assist with all class activities and assignments and will serve as a resource and mentor to all students in our class. Activities conducted with peer mentors are weighed equally; peer mentors are due the same respect as faculty.

You will be required to meet with the peer mentor, either in a small group or individually, at least once during the first three weeks of class.

COURSE LIBRARIAN

Inga Filippo, Professor of Library Administration; filippoI@apsu.edu, Library 220, 221-7381.

Mrs. Filippo will assist you with technology instruction and library research.

In addition to Mrs. Filippo, all Felix G. Woodward library faculty and staff are available to assist students with library technology and research.

REQUIRED TEXTS AND MATERIALS

The Last Lecture by Randy Pausch (ISBN 978-1-4013-2325-7)

APSU Student Handbook and Calendar 2008-09

APSU Bulletin

Small looseleaf notebook (1 ½ inches) for syllabi for *all* classes and APSU 1000 materials



COURSE DESCRIPTION (APSU Undergraduate Bulletin)

An interdisciplinary course designed to provide students with the foundations for success at APSU. Emphasis is placed on the meaning, values and goals of a college education as students engage in academic and career planning, use the tools for information literacy, develop good academic habits, and engage in campus life. All students who enter APSU with fewer than 12 hours credit earned in a college or university must enroll in APSU 1000 and **remain enrolled until a passing grade (C or higher) is earned.** A student with 12 or more hours must receive approval from the Coordinator of APSU 1000 before enrolling. The conditionally admitted sections will expand on particular topics such as time management, study skills, student responsibilities and academic planning and advisement. There will be twice as much contact time because the class will meet twice a week. Simply stated, the purpose of the course is to help the student transition to the world of academia. (2 credits; no prerequisites)

COMMON COURSE OBJECTIVES

- Understand the value of the general education core in living a well-rounded life and the value of a university education.
- Develop a support group of peers while negotiating the transition to college.
- Become familiar with the history and culture of APSU, including its policies and procedures.
- Improve critical thinking, communication, research, academic success, and decision-making skills.
- Explore interests and set personal goals for careers and academic majors.
- Learn about and participate in campus resources, activities, and organizations that enhance academic and personal development.
- Examine personal and societal issues faced by first-year students.
- Demonstrate student responsibility in academic advising, class attendance, being prepared for class, classroom behavior, and adhering to deadlines.

GRADING POLICY

D2L Assignments,	10 @ 10 pts. each	100 pts.
LILT modules,	6 @ 10 pts. each	60 pts.
FELIX tour		20 pts.
Career Paper		100 pts.
Group Presentation		100 pts.
Peer Mentor Meetings		<u>50 pts.</u>
TOTAL		430 pts.

Grading Scale:

A = 90-100%	385-430 points
B = 80-89%	342-384 points
C = 70-79%	299-341 points
F = Below 69.5%	

WITHDRAWAL POLICY

Please confer with your APSU 1000 instructor, your academic adviser, or the Dean of Enrollment Management and Academic Support Services before withdrawing from the university. **Students may not withdraw from APSU 1000 unless they are withdrawing from the university.** The policy of Austin Peay State University will be followed regarding withdrawal from this class. Freshmen who withdraw from the university on line are required to complete a Freshman Withdrawal Survey before the withdrawal is complete. You may not withdraw from APSU 1000 unless you withdraw completely from all of your university classes.

DEADLINES

The deadlines for submitting all assignments are listed in this syllabus. Late assignments will not be accepted. Please pay close attention to due dates in all of your classes.

CLASSROOM CONTRACT

This class is intended to be a supportive learning *community*. It is important that personal information shared during class is kept confidential. If you request assistance in accessing campus resources we will be happy to help, however, unless a student indicates plans to harm themselves or others, nothing that is shared in class or journal submissions will be revealed without permission. Students are also expected to behave in ways that enhance the learning environment. All possibly distracting and rude behaviors (talking, eating, chewing gum, checking email, text messaging, phone messages etc...) must be avoided. Remember that your fellow students have paid for this course and deserve a positive learning environment.

CLASS PARTICIPATION & ACTIVITIES

APSU 1000 is designed as an **interactive seminar** rather than a lecture course. This means that all of us are equally responsible for contributing to the discussions and success of the course. Come to class prepared. During discussions, listen carefully to those who are expressing themselves and treat everyone with respect. Remember that we are a **community of adult** learners. Along with discussion, there will sometimes be activities during class, so always bring materials needed for that day.

Students are expected to conduct themselves appropriately at all times. **Academic and classroom misconduct will not be tolerated.** Students must read the “Code of Student Conduct in the *Student Handbook* for an understanding of what will be expected of them within the academic setting. Standard classroom etiquette also requires that you be on time (tardiness is rude to your classmates and professor), **turn off you cell phone** before class.

ATTENDANCE

You are expected to attend each class meeting and arrive on time. Some of the most important learning for this course will take place through our classroom discussions and activities.

Your class meet twice a week for the entire semester.

Absences are either **excused** (this requires documentation – doctor’s note, military orders, etc) or **unexcused** (no documentation submitted). **The first unexcused absence will result in a two point deduction and each subsequent unexcused absence will result in a 5 point deduction from the total points earned.**

Email me each time you are absent; documentation for excused absences must be provided at the time you return to class.

CAREER CHOICE RESEARCH PROJECT

You will research a career that interests you, the academic requirements for that career, and the challenges that you may face in getting the degree required for your particular career. A librarian assigned to your class will provide instruction and assist you with the research. You will report your findings in the form of a research paper. Detailed criteria for the completion of this project will be provided in class.

GROUP PRESENTATION

You will be assigned to a group with the task of preparing and delivering a presentation that addresses a particular campus resource for students. Your presentation will take from 10-15 minutes and will require the participation of all group members.. You must use visual aids such as photographs, posters, Power Point slides, brief film clips, etc. to communicate your findings. Your grade for this assignment will be the average of my grade and your peer mentor’s grade on a traditional 100 point scale. You may also receive written feedback regarding the strengths and weaknesses of your presentation and public speaking skills. More detailed criteria will be given to you in class regarding the specific requirements of the assignment.

LILT TUTORIALS and FELIX TOUR

The six LILT (Library Information Literacy Tutorial) and the Felix online tour of the library are designed to provide you with the technology and literacy understanding you need to succeed in college at APSU. **You are responsible for independently completing the 6 LILT modules and the Felix tour by the date specified on the tentative schedule.**

CAMPUS ACTIVITIES

You will be required to attend two campus events **from two different categories** as specified below. You must bring proof of attendance to your instructor. Allowable events include:

Cultural events: musical performances, heritage events, and readings.

Artistic events: art exhibits and museum tours

Athletic events: APSU sporting events and intramural sporting events

Student activities sponsored by Student Life and Leadership

DISABILITY POLICY

Any student who has a disability that may affect his or her academic performance is encouraged to make an appointment with me or contact the Coordinator of Disability Services to discuss this matter. (931-22-6230; 931-221-7288 tty; 931-221-7102 fax)

ACADEMIC DISHONESTY (p. 135, Student Code of Conduct, *Academic and Classroom Misconduct*)

Cheating is a serious breach of academic conduct; punishment for offenses range from a grade of "F" on the assignment to expulsion from the university. If you are expelled from APSU, other accredited universities will likely not allow you to enroll.

PLAGIARISM POLICY

Plagiarism is using someone else's words or ideas as if they are your own. Plagiarism or other forms of cheating will not be tolerated - and will result in a grade of zero on an assignment or failure of the course, at the discretion of the instructor. We will discuss plagiarism in more detail as "Academic Honesty." You may also discuss it with the librarian who is assigned to our class. Learning to quote, paraphrase, and document sources of information correctly is the best way to avoid plagiarism.

MINORS ON CAMPUS

According to APSU policy #3:032, minors (defined as those under the age of 18) are not allowed in classrooms. While we recognize that extenuating circumstances occur and make it difficult for some students to attend without bringing children with them on occasion, we must enforce University policy and thus will deny any request for a child to enter a classroom. You should also be aware that minors are not allowed in academic labs, computer labs, science labs, or the library. Further, children cannot be left in halls outside classrooms. Please be aware that the policy on unattended minors is for the purpose of ensuring that our classrooms are conducive to learning and for the safety and protection of minors. For additional information on minors on campus, contact the Office of Student Affairs in the Morgan University Center (221-7341).

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TENTATIVE SCHEDULE – written or verbal announcements take precedence over this printed schedule.

*TLL refers to *The Last Lecture* by Randy Pausch

- Mon, Aug. 25: Introduction to the course; goals of the liberal arts core; WHY ARE WE HERE? (in this class); schedule your days; getting to know you activity; gentle reminder – complete your FELIX tour and bring documentation by Wed., Sept. 3.
- Wed., Aug. 27: MEET IN MARKS 122 (computer lab); introduction to D2L, APMail, One Stop, accessing LILT– bring your 1 ½” notebook with you it should contain all syllabi from all classes. *****Your contact information: name, snail mail address, APMail address, phone number, and 1 page list of your dreams (as Professor Pausch did on page 19 of *The Last Lecture*) due by midnight in D2L. Academic Alert.**
- Mon., Sept. 1: Labor Day – no class
- Wed., Sept. 3: *****Documentation of FELIX tour due.**
Time management; goal setting; input deadlines on calendars (pages 108-109 of TLL). Discuss what being *conditionally admitted* means at APSU – it’s a good thing!
- Mon., Sept. 8: Librarian visit; academic honesty; discussion: What are the fundamentals for college? for life? Consider the following quote: *When you’re screwing up and nobody says anything to you anymore, that means they’ve given up on you.* (*The Last Lecture*, pages 36-37). Chapter 7 of TLL. *****Complete the PLAGIARISM module for “cushion points!”**
- Wed., Sept. 10: *****LILT Modules 1-2 MUST be completed by midnight tonight.**
Overview of university services; make sure you bring your Undergraduate Bulletin with you; what important information does it contain for you? What are the brick walls in your life? What are the differences – if any – between *brick walls, barriers, and obstacles*? (Chapter 11 of TLL)
- Mon., Sept. 15: *****LILT Modules 3-4 MUST be completed by midnight tonight.**
Librarian visit to outline career paper assignment; rubric distributed
- Wed., Sept. 17: *****Campus event paper due (1-1.5 pages); hard copy in my hands and it must contain evidence that you have visited the writing lab.**
Discussion of notetaking/organization
- Mon., Sept. 22: *****LILT Modules 5-6 MUST be completed by midnight tonight.**
Tips for test taking. Begin to work on your 2-year plan – make sure you have your Undergraduate Bulletin with you! Form distributed for contact with your academic advisor.
- Wed., Sept. 24: *****2-year plan due-D2L.** Discuss campus involvement – too much or not enough?
- Mon., Sept. 29: *****Documentation of visit to your academic advisor due.**
My Space/Facebook/texting/speech – protocol in academics and the real world; communication skills; who is your academic team? Who do you want to be on your academic team? (Chapter 52 of TLL)

Mon., Dec. 1: *****Campus Event #2 due – D2L**

Wed., Dec. 3: *****4-year plan due – D2L**; peer mentors let students know how many points were earned from their assessment. Evaluation.

December 4: STUDY DAY – I’m available all day to help you in any way that I can ☺

December 5-11: FINAL EXAMS – I am available to help you in any way that I can. Schedule a study group in my office!