

Instructor: Dr. Lisa M. Sullivan
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(1) Catalog Course Description: (1 credit hour) An interdisciplinary course designed to provide students with the foundations for success at APSU. Emphasis is placed on the meaning, values, and goals of a college education as students engage in academic and career planning, use the tools for information literacy, develop good academic habits, and engage in campus life. All students who enter APSU with fewer than 12 hours credit earned in a college or university must enroll in APSU 1000 and remain enrolled until a passing grade (C or higher) is earned. A student with 12 or more hours must receive approval from the Coordinator of APSU 1000 before enrolling.

(2) Pre-requisite: none

(3) Co-requisite: none

(4) Time & Location: Fridays 9:05 am – 10:00 am _____ SSC

(5) Required Texts: APSU 2008-2009 Student Bulletin (provided at Orientation)
APSU Student Handbook and Calendar 2008-2009 (provided at Orientation)
various reading assignments (handed out in class)

(6) Course Objectives: Welcome to APSU 1000! I challenge each of you to use me and Eutonna, your peer mentor, in your arsenal to succeed during your first year here at APSU. We have both sat in similar classrooms here at the Peay; albeit a much longer time ago for me than Eutonna. We have walked in your footsteps, we have walked different journeys since our first year of college, and we are joining forces to assist each of you in making your journey as equally unique and successful as ours. This semester will be filled with many classroom discussions, classroom assignments, and extracurricular activities that will help you to be able to achieve each of the following:

- Understanding of the value of a university education, general education core, and living a well-rounded life
- Development of a support group of peers while negotiating the transition to college
- Familiarity with the history and culture of APSU, including its policies and procedures
- Critical thinking, communication, research, academic success, and decision-making skills
- Exploration of your interests and personal goals for careers and academic majors
- Participation in campus resources, activities, and organizations that enhance academic and personal development
- Examination of personal and societal issues faced by first-year students
- Demonstration of student responsibility in academic advising, class attendance, being prepared for class, classroom behavior, and adhering to deadlines

(7) Graded Assignments:

Journal Entries: You will be assigned 4 required journal topics. Topics will be discussed during class. For each topic you are required to type a 2-3 page response that is double-spaced in 10-12 point font. The header for each journal assignment should include your name and the title of the entry. I will read and evaluate each journal entry. This is your opportunity to expand your critical thinking skills and display your creativity. Each journal entry will also be read and evaluated by Eutonna, your peer mentor, unless you specify CONFIDENTIAL in the header of the entry. All journal entries specified as CONFIDENTIAL in the header will be read and evaluated only by me. Refer to the attached schedule for the deadline of these assignments.

Career Research Paper: You will research a career that interests you, the academic requirements for the appropriate degree, and the challenges you may face in getting the degree. Dr. Fetch is the librarian assigned to your class, and she will provide instruction and assist you with the research. You will report your findings in the form of a research paper. Your paper should be 3-5 pages typed, double-spaced in 10-12 point font. This paper should also contain all pertinent references and citations of each reference. This assignment will be read and evaluated by me and will be reviewed by Eutonna, your peer mentor. Refer to the attached schedule for the deadline of this assignment.

Group Project: Details of the Group Project will be discussed in class.

Eutonna Points: Eutonna, your peer mentor, will have activities and assignments throughout the semester in which she will award you points for your participation. She will discuss the specifics of these points in class.

LILT Modules: LILT stands for Library Information Literacy Tutorial and consists of 6 different modules. Each module includes an online tutorial that you will complete. Upon completion of the tutorial, you will take an online quiz. Each online quiz is electronically scored, and the results are sent to me via email. Your grade for each module will be determined by the percent of correct responses you submitted during your quiz. If you are not happy with your initial performance on the quiz, you may retake each tutorial for a second time and resubmit your quiz. Your final quiz grade for each module will be calculated as the average of your first and second attempts. Refer to the attached schedule for the due date for each module.

Extracurricular Events: You will be required to attend 2 extracurricular events; one of these events must be on-campus. You may use an event that is required for another course to fulfill this requirement. For each event you must submit a one paragraph, one page maximum typed summary of the event (double-spaced, 10-12 point font). The summary may include but is not limited to:

- a brief synopsis of the event
- your opinion of the success and/or short-comings of the event

Examples of acceptable events are listed below. This is not an inclusive list; there are many more possibilities of acceptable events. If you question whether an event is acceptable or not, please seek approval from Eutonna.

- Cultural events – musical performances, theatrical plays, heritage events, and readings
- Artistic events – art exhibits and museum tours
- Athletic events – APSU sporting events and intramural sporting events
- Student activities – sorority/fraternity recruitment, campus movie night, and other events sponsored by Student Life and Leadership

Classroom Attendance: You are expected to attend each class meeting and to arrive on time. The success of this class is dependent on classroom discussions; thus, your attendance will count as a graded assignment as outlined below. If you are absent for any reason it is **your responsibility** to obtain all assignments and appropriate due dates. You should obtain a copy of a classmate's discussion notes for any days you are absent. Absences are excused at my discretion. In order for an absence to be excused official documentation (with contact information) is required such as a doctor's note, university-sponsored events, or legal excuse.

<u>Assignment</u>	<u>Point Value</u>	<u>Total Points</u>	<u>% of Total Grade</u>
4 Journal Entries	12 points each	48	24%
Career Research Paper		48	24%
Group Project		36	18%
Eutonna Points		36	18%
6 LILT Modules	2 points each	12	6%
2 Extracurricular Events	6 points each	12	6%
Attendance	0.5 points/day	8	4%

I guarantee the following minimum grade scale:

A	200 – 180 total points
B	179 – 160 total points
C	159 – 140 total points
F	139 – 0 total points

(8) Deadlines: The deadlines for all graded assignments except the Group Project are specified on the attached schedule. The deadlines listed are the last day that the assignment will be accepted before being classified as late. Feel free to complete and turn in assignments before the specified deadline. Each assignment that is turned in late will result in a 20% grade reduction for everyday that they are late. The objective of this course is to expose you to the necessary skills, resources, and information for you to be successful in college. This greatly involves the personal responsibility of each student. Failure to turn in even one major assignment (career research paper, several journal entries, group project) will likely result in an automatic grade of F for this course.

(9) Disability Policy: If you have a disability that may affect your academic performance, you are encouraged to make an appointment with me to discuss this matter, or you may contact Disability Services (phone: 221-6230 or voice: 221-6278).

(10) Academic and Classroom Misconduct: I will stress that I have ZERO respect for academic dishonesty. Cheating, giving and receiving of unacceptable aid on assignments, and plagiarism are all examples of academic dishonesty and will not be tolerated in this course. If you are found to be academically dishonest, you will receive a grade of zero on the assignment in question.

Please, refer to the “Code of Student Conduct” in the Student Handbook for an understanding of what is expected of your behavior in an academic setting. It is everyone’s responsibility to maintain an environment in the classroom that is conducive to learning, and it is my responsibility to demand such behavior. Everyone needs to respect others’ rights to learn in a classroom without unnecessary distractions. Disruptive talking during lecture will not be tolerated. Please make sure to turn off or silence all cell phone, pagers, computers, etc, before coming into class. The use of iPods® or such devices during class is prohibited. Also, text messaging of any kind is also prohibited. You may be asked to leave class if your disturbance is excessive.

(11) Withdrawal Policy: Please confer with me, your academic adviser, or the Dean of Enrollment Management and Academic Support Services before withdrawing from the university. **Students may not withdraw from APSU 1000 unless they are withdrawing from the university.** The policy of Austin Peay State University will be followed regarding withdrawal from this class. Freshmen who withdraw from the university on-line are required to complete a Freshman Withdrawal Survey before the withdrawal is complete.

(12) Email Use: To maintain compliance with the Federal Family Educational Rights and Privacy Act of 1974 (FERPA), all electronic communication will be conducted through your password protected university email account (APMail). No personal email addresses will be used. For your own protection it is strongly advised that you do not share your password with anyone.

(13) Minors Policy: According to APSU policy #3:032, minors (defined as those under the age of 18) are not allowed in classrooms. While we recognize that extenuating circumstances occur and make it difficult for some students to attend without bringing children with them on occasion, we must enforce University policy and thus will deny any request for a child to enter a classroom. You should also be aware that minors are not allowed in academic labs, computer labs, science labs, or the library. Further, children cannot be left in halls outside classrooms. Please be aware that the policy on unattended minors is for the purpose of ensuring that our classrooms are conducive to learning and for the safety and protection of minors. For additional information on minors on campus, contact the Office of Student Affairs in the Morgan University Center (221-7341).

(14) Alteration to Syllabus: During the course, it may become necessary for me to modify this syllabus to meet the changing needs of students or because of unforeseen circumstances. When the syllabus must be modified, it will be done as soon as possible.

Personal Note:

I want this APSU 1000 class to be a forum in which you feel safe to discuss any issue that is affecting you as a college student. I am not easily offended, so any topic that is discussed with dignity, respect for others, and in a mature tone is acceptable. I want to be an open-book of knowledge and assistance for you to succeed here at APSU. I have an open-door policy! Feel free to stop by my office or stop me in the hallway to discuss any issue that is bothering you or to ask any question. I look forward to a great semester with each of you!

NOTE: Use this schedule to keep track of classroom discussion topics and important deadlines!

Date	Topics Discussed &/or Deadlines
Fri., Aug. 22	First Day of Class
Fri., Aug. 29	Computer Lab Day *meet in Library Room 209*
Fri., Sept. 5	
Fri., Sept. 12	Journal Entry 1 Due
Fri., Sept. 19	LILT Modules 1 and 2 Due
Fri., Sept. 26	Journal Entry 2 Due
Fri., Oct. 3	LILT Modules 3 and 4 Due
Fri., Oct. 10	1 st Extracurricular Event Due
Fri., Oct. 17	LILT Modules 5 and 6 Due
Fri., Oct. 24	Library Day – Career Research Paper Discussion
Fri., Oct. 31	Journal Entry 3 Due
Fri., Nov. 7	Career Research Paper Due
Fri., Nov. 14	Journal Entry 4 Due
Fri., Nov. 21	2 nd Extracurricular Event Due
Fri., Nov. 28	NO CLASS – Thanksgiving Holiday