

Founded in 1927, Austin Peay State University is a comprehensive, state-assisted university with an enrollment of approximately 9,000 students. APSU was named in honor of the late Tennessee Governor Austin Peay, who served from 1923–1927.

With a main campus in Clarksville, Tenn. and a satellite campus on post at Fort Campbell, Ky., APSU is one of 47 universities, community colleges and technology centers in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The University offers a full range of academic programs at the associate, baccalaureate and master's degree levels in the arts, sciences, business and selected professional programs. APSU offers 13 online degree programs and hundreds of Web-based classes. Among APSU's many points of distinction are its outstanding programs in the sciences, two centers of excellence in the creative arts and field biology and four chairs of excellence in the creative arts, business, free enterprise and nursing.

An integral part of Clarksville, a rapidly growing city of more than 100,000 located 45 minutes northwest of Nashville, the University led the state in enrollment growth in recent years. Since 2000, Austin Peay has renovated and erected numerous top-of-the-line facilities on its 160-acre main. Of the universities offering classes on post at Fort Campbell, only APSU has been given permission to construct its own building. The University enrolls more students at the Fort Campbell Center than the other five institutions combined.

**UNIX System Manager
Information Technology
Regular Full-Time Position
Position Number 697100**

General Description

The Unix Systems Manager functions under the general guidance and supervision of the Network Services Manager. The incumbent is responsible for the day-to-day operations of the various servers (unix, linux, windows and macintosh), the campus ID system and associated peripherals including installing software/hardware, monitoring system performance, assisting users with problems and providing training to users.

Primary Duties and Responsibilities

- Operate the system software and hardware as needed.
- Install, test and maintain system and associated layered products.
- Assist with the evaluation, installation and maintenance of computer hardware and software.
- Ensure critical data is backed up.
- Monitor, adjust and report operations of system activities including resource usages and system security.
- Act as an interface between users and software vendors for problems that cannot be resolved locally.
- Evaluate hardware and software products for contractual obligations.
- Conduct regular training sessions for users and staff members.
- Assist users in resolving problems associated with the servers and ID Card system.
- Perform other job-related duties as assigned.

Knowledge, Skills and Abilities

- Ability to effectively administer and maintain unix, linux, windows and macintosh servers.
- Ability to administer and maintain ID systems.
- Ability to install, test and maintain unix, linux, windows and macintosh based personal computers and laptops.
- Ability to install, test and maintain client-based personal computers.
- Ability to effectively install, test and maintain appropriate software products required in the University computing environment.
- Aptitude for managing computer resources as well as handling operational logistics during major equipment failures.
- Ability to detect and correct grammatical and spelling errors in written correspondence.
- Ability to maintain files accurately, in paper and in software programs.
- Ability to handle multiple tasks simultaneously.
- Ability to think clearly in designing, implementing and maintaining information systems.

Required Minimum Qualifications

- Bachelor's degree (or higher) in Computer Science or related field.
- Five years of successful experience managing servers and ID systems may be substituted for the degree.
- A background check will be required of the successful applicant.

Additional Preferred Qualifications

- Previous experience of the ID system installed at the University.

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