

Founded in 1927, Austin Peay State University is a comprehensive, state-assisted university with an enrollment of approximately 9,000 students. APSU was named in honor of the late Tennessee Governor Austin Peay, who served from 1923–1927.

With a main campus in Clarksville, Tenn. and a satellite campus on post at Fort Campbell, Ky., APSU is one of 47 universities, community colleges and technology centers in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The University offers a full range of academic programs at the associate, baccalaureate and master's degree levels in the arts, sciences, business and selected professional programs. APSU offers 13 online degree programs and hundreds of Web-based classes. Among APSU's many points of distinction are its outstanding programs in the sciences, two centers of excellence in the creative arts and field biology and four chairs of excellence in the creative arts, business, free enterprise and nursing.

An integral part of Clarksville, a rapidly growing city of more than 100,000 located 45 minutes northwest of Nashville, the University led the state in enrollment growth in recent years. Since 2000, Austin Peay has renovated and erected numerous top-of-the-line facilities on its 160-acre main. Of the universities offering classes on post at Fort Campbell, only APSU has been given permission to construct its own building. The University enrolls more students at the Fort Campbell Center than the other five institutions combined.

**Head Athletic Trainer
Athletics
Regular Full-Time Position
Position Number 257000**

General Description

The Head Athletic Trainer reports directly to the Athletic Director and serves as the liaison between the Athletic Department, University and the community's allied health professionals, team physicians (including specialty physicians), clinicians at the Boyd Health Services Office, University Counseling Services and local emergency medical systems to coordinate and provide the appropriate care for the overall health and well-being of the University's student-athletes. The incumbent works with all athletes, athletic staff, community health care providers and other members of the campus and community.

Primary Duties and Responsibilities

- Develop overall sports medicine program for the University to include injury prevention programs, injury evaluations, injury management, injury treatment and rehabilitation, educational programs and counseling for student-athletes.
- Provide athletic training services for the University's Athletic Department to include attendance at scheduled team practices, home and away competitions as necessary.
- Provide specific sport coverage as directed by the Athletic Director.
- Coordinate, schedule and supervise physical examinations and medical referrals for student-athletes to determine their ability to practice and compete.
- Responsible for the formation of the University's athletic training staff to include hiring, training and supervision of assistant athletic trainers, graduate assistant athletic trainers, intern athletic trainers, student employees; coordinate and supervise the daily operation of the athletic training room.
- Schedule and coordinate athletic training staff and students for coverage of all team practices and athletic competitions.
- Regulate policies, procedures and protocols for athletic training services based on professional standards, NCAA recommendations, team physicians' advice and departmental criteria.
- Coordinate and supervise the compilation and maintenance of statistical records of team injuries and medical data for the Athletic Department.
- Maintain inventory of all equipment and supplies in the athletic training facility; order necessary equipment and supplies within allocated budget parameters.
- Maintain accurate records and receipts in conjunction with assisting Athletic Director and Business Manager in the development of the athletic training budget.
- Coordinate and supervise administration of the University's Student-Athlete Drug Testing and Education Policy.
- Serve as Site Coordinator for the NCAA's on-campus drug testing program.
- Coordinate and supervise the administration of the University athletic insurance coverage policy; ensure the proper filing of all related insurance claims.
- Serve as the Athletic Department's AED site coordinator.
- Coordinate and supervise the Athletic Department's HIPPA compliance guidelines, Blood Borne Pathogens and Sanitation Policy as it relates to MRSA and electrical and equipment and safety guidelines.
- Develop and maintain the Athletic Department's Emergency Action Plan in conjunction with the University Emergency Preparedness Plan (EPP) to include lightning and catastrophic guidelines.

Primary Duties and Responsibilities continued

- Engage in professional development activities in order to stay abreast of current trends, policies, guidelines and position statements provided by regulatory bodies in athletics, law, medicine and allied health care fields associated with the health care and safety of intercollegiate student-athletes.
- Teach in the Academic Affairs department.
- Drive student athletes or other students to team activities and/or athletic events.
- Perform other job-related duties as assigned.

Essential Functions

- Ability to efficiently operate a personal computer and associated software (Outlook, Word, Excel, etc.) and SungardHE Banner.
- Ability to communicate effectively and appropriately.
- Ability to maintain confidentiality of records and information.
- Ability to interact in an effective and appropriate manner with diverse populations, the University community and the public.
- Ability to detect and correct grammatical and spelling errors in written correspondence.
- Ability to maintain files accurately, in paper and in software programs.
- Ability to handle multiple tasks simultaneously.
- Thorough knowledge of human anatomy as it relates to the issues of athletic training and other-related allied health care fields.
- Ability to effectively supervise personnel and complete all associated personnel actions in a timely and accurate manner.
- Ability to effectively manage budget.
- Ability to interpret policies, procedures, regulations and guidelines.
- Ability to drive student athletes or other students to team activities and/or athletic events.
- Ability to effectively care for and rehabilitate athletic injuries.

Required Minimum Qualifications

- Bachelor's degree.
- Three to five years of athletic training experience.
- Teaching and general athletic administration experience.
- Certification by the National Athletic Trainers' Association and licensed by the Tennessee Board of Medical Examiners.
- A background check will be required of the successful applicant.

Additional Preferred Qualifications

- Master's degree.
- Experience with intercollegiate athletics.

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