

Founded in 1927, Austin Peay State University is a comprehensive, state-assisted university with an enrollment of approximately 9,000 students. APSU was named in honor of the late Tennessee Governor Austin Peay, who served from 1923–1927.

With a main campus in Clarksville, Tenn. and a satellite campus on post at Fort Campbell, Ky., APSU is one of 47 universities, community colleges and technology centers in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The University offers a full range of academic programs at the associate, baccalaureate and master's degree levels in the arts, sciences, business and selected professional programs. APSU offers 13 online degree programs and hundreds of Web-based classes. Among APSU's many points of distinction are its outstanding programs in the sciences, two centers of excellence in the creative arts and field biology and four chairs of excellence in the creative arts, business, free enterprise and nursing.

An integral part of Clarksville, a rapidly growing city of more than 100,000 located 45 minutes northwest of Nashville, the University led the state in enrollment growth in recent years. Since 2000, Austin Peay has renovated and erected numerous top-of-the-line facilities on its 160-acre main. Of the universities offering classes on post at Fort Campbell, only APSU has been given permission to construct its own building. The University enrolls more students at the Fort Campbell Center than the other five institutions combined.

**Counselor (Outreach & Substance Abuse)
Student Counseling and Health Services
Full-Time Position
Position Number 641500**

General Description

The Counselor reports to the Director of Student Counseling and Health Services and has primary responsibility for alcohol and substance abuse education, intervention and programming on campus. As a licensed therapist, the Counselor also provides counseling services of a remedial, preventive and developmental nature for students who are experiencing psychological, social or emotional distress not involving alcohol or other drugs. The incumbent delivers high-quality, evidence-based evaluation and treatment for mental health issues in a diverse population.

Primary Duties and Responsibilities

- Provide assessment and short-term focused individual and group therapy for students experiencing alcohol and other drug (AOD) issues.
- Provide intake, triage, crisis and emergency intervention and traditional therapy for students experiencing non-alcohol related issues.
- Provide innovative evidence-based alcohol and other drug programming for the campus community—leading workshops, addressing classes and developing social norms programming.
- Provide oversight for peer educators including the recruiting and training of students.
- Serve as an AOD consultant and resource person for faculty and staff.
- Consult with and/or make referrals to other professional staff and outside agencies.
- Assist the Director and other staff in establishing case consultations, in-service training and other staff development events to improve service and meet license continuation requirements.
- Plan and execute the abuse prevention program, administer the CORE Assessment, maintain a social norms program and perform the biennial drug-free schools assessment required by the U.S. Department of Education.
- Assist the director in establishing student learning objectives related to the work of the department, intervene with students to produce intended outcomes and participate in assessment and evaluation.
- Perform other job-related duties as assigned.

Essential Functions

- Ability to efficiently operate a personal computer and associated software (Outlook, Word, Excel, etc.) and SungardHE Banner.
- Ability to interact in an effective and appropriate manner with diverse populations, the University community and the public.
- Knowledge of counseling theories and the ability to apply knowledge to effectively provide counseling to students.
- Ability to create and maintain an evidence-based drug and alcohol abuse prevention program.
- Ability to learn and execute “best practices” as identified in CAS standards and the National Institute on Alcoholism and Alcohol Abuse.
- Ability to accurately develop and follow a treatment plan.
- Must have effective group dynamic and crisis intervention skills.
- Ability to accurately prepare and maintain records and reports.
- Ability to communicate effectively and appropriately.

Essential Functions continued

- Ability to maintain confidentiality of records and information.
- Ability to maintain files accurately, in paper and in software programs.
- Ability to handle multiple tasks simultaneously.

Required Minimum Qualifications

- Master's degree in Counseling, Psychology, Social Work or Marriage and Family Therapy.
- Previous work experience in alcohol and drug abuse prevention.
- Tennessee license as LPC-MHSP, LCSW or ability to obtain license within two years of hire date.
- A background check will be required of the successful applicant.

Additional Preferred Qualifications

- Experience working with the collegiate environment.

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