

*Founded in 1927, Austin Peay State University is a comprehensive, state-assisted university with an enrollment of approximately 9,000 students. APSU was named in honor of the late Tennessee Governor Austin Peay, who served from 1923–1927.*

*With a main campus in Clarksville, Tenn. and a satellite campus on post at Fort Campbell, Ky., APSU is one of 47 universities, community colleges and technology centers in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The University offers a full range of academic programs at the associate, baccalaureate and master's degree levels in the arts, sciences, business and selected professional programs. APSU offers 13 online degree programs and hundreds of Web-based classes. Among APSU's many points of distinction are its outstanding programs in the sciences, two centers of excellence in the creative arts and field biology and four chairs of excellence in the creative arts, business, free enterprise and nursing.*

*An integral part of Clarksville, a rapidly growing city of more than 100,000 located 45 minutes northwest of Nashville, the University led the state in enrollment growth in recent years. Since 2000, Austin Peay has renovated and erected numerous top-of-the-line facilities on its 160-acre main. Of the universities offering classes on post at Fort Campbell, only APSU has been given permission to construct its own building. The University enrolls more students at the Fort Campbell Center than the other five institutions combined.*

**Air Conditioning/Heating Mechanic  
Physical Plant  
Regular Full-Time Position  
Position Number 689020**

**General Description**

The Air Conditioning/Heating Mechanic is under the direct supervision of the HVAC Supervisor performing inspections, servicing, and repairing heating, cooling, ventilating and refrigeration equipment.

**Primary Duties and Responsibilities**

- Install, inspect, troubleshoot and repair HVAC equipment to include the following: window air conditioners, central air conditioning systems, heat pumps, wall heaters, central heating systems, portable heaters, air flow ducting, walk-in coolers, freezers and all hydronic equipment.
- Troubleshoot and repair control circuitry and refrigerant circuitry.
- Maintain accurate maintenance records on equipment.
- Serve as boiler operator as needed.
- Perform other job-related duties as assigned.

**Essential Functions**

- Ability to communicate effectively and appropriately.
- Ability to maintain confidentiality of records and information.
- Ability to interact in an effective and appropriate manner with diverse populations, the University community and the public.
- Ability to handle multiple tasks simultaneously.
- Ability to successfully complete assignments using appropriate methods, materials, tools and equipment in maintenance work as described above.
- Ability to recognize occupational hazards and take appropriate safety precautions.
- Ability to follow instructions.
- Ability to drive light motor vehicle.
- Ability to maintain accurate records.
- Ability to perform light to heavy manual labor for extended periods of time under some unfavorable climatic conditions.
- Ability to work overtime as required.

**Required Minimum Qualifications**

- High school graduate or equivalent.
- One year of HVAC experience
- A background check will be required of the successful applicant.
- Refrigerant-handling certification.
- Valid driver's license.

**Additional Preferred Qualifications**

- Experience in building and/or energy management systems.
- Plant HVAC work involving electrical, refrigerants, hydronics and air flow.

**IT IS A CLASS A MISDEMEANOR TO MISREPRESENT ACADEMIC CREDENTIALS**