

Dean's Council Notes  
May 19, 2004

1. Sheila Bryant reported, as of May 19, 2004, there were still 323 grades still out. Dr. Speck will write a letter to the chairs of the departments involved requesting a written explanation from the faculty members for the delay in grade reporting. "Come Fall 2004, this cannot happen," Dr. Speck said. He will investigate if it is possible to delay a faculty member from being paid until grades are complete. Another option being investigated is to cancel the faculty member's direct deposit privileges for 6 months. Dr. Speck expressed the seriousness of getting grades in on time.
2. Reminder: Fall 2004, final grades will be due in *no later* than 48 hours after the final exam is given. There will be exceptions for extreme circumstances (through chairs and deans). This measure is to allow the registrar enough time to run reports dealing with academic probation/suspension and financial aid.
3. Payroll must be signed in a timely manner. Signing the forms is a legal issue. The signature is needed to certified the form/hours to be correct. Payrolls that are repeatedly late will have a penalty imposed. Perhaps having the direct deposit of the late party/parties cancelled for 6 months?
4. A modification of the Study Abroad Summer Pay policy (5:015) is being considered to allow an aggregate count of students from lower division, upper division and graduate levels to be used to determine if the minimum number of students is met and to determine payment for student credit hour payment.
5. The search for the Director of Grants and Sponsored programs is continuing. The original search committee was disbanded and a new search committee has been created, chaired by Dr. Hoppe. The position is being modified to be a direct report to the President of the University. The purpose of the Director of Grants and Sponsored Programs will be to write grants for faculty and for the University. The position will not be involved with the Institute Review Board. Those responsibilities have been given to Richard Jackson. The position will probably required travel to Washington DC on a periodic basis.
6. Anne Silverberg will continue as the chair of the Music Department for Summer I.
7. The candidate for the Director of the African American Cultural Center has been dragging on signing his contract. If the contract has not been signed by Friday, May 21, the position will be offered to another candidate.
8. The Library has become a charter member of a consortium to offer an art database called ArtStor. The hope of this database is to replace the slide library of artwork

for art courses. The library has also added a 4 seat database to ClassicalMusic.com.

9. Fort Campbell Center is bursting at the seams. Loretta Griffy has been hired to be the Mathematics faculty member for Ft. Campbell. Scheduling needs to be done to offer more classes at Ft Campbell outside of the 7:15 AM and 4:45 PM prime time periods. Those two time periods have no classroom space left. Classes need to be made available at various hours.
10. The Criminal Justice degree is on hold.
11. With the Lottery Scholarships starting, the University teaching faculty needs to be prepared for more questioning of grades. Syllabi may need to be tightened up. Class grade policies need to be explicit and supportable so any questioning of grades can be resolved easier.