

Dean's Council Notes
Joint Chair and Deans meeting
February 18, 2005

Greg Schutz distributed and reviewed handouts on SIS screens. He said the important screens to be used to determine Teaching Load Credit are screens S29, 13A, 1FT and 1FA .

Stephanie Newport represented Charles Pinder and presented a proposal from the Graduate Council regarding allocation of graduate assistants. The chairs were to share this proposal with faculty and provide feedback by email back to her.

David Denton presented a proposal for changing course prerequisites within a department. His proposal was that if a prerequisite change does not impact other departments it should be allowed to be handled within the department and not require extensive paperwork; it would just be editing of the bulletin.

Houston Davis and Harrett McQueen are meeting each college to discuss advising needs. There was discussion on preventing DSP students from declaring majors until their DSP courses are successfully completed.

Dr Speck stated that there are no overloads for post-retirement faculty. These people have a contract for certain hours. They are guaranteed a certain number of hours and they cannot go over those hours.

The Faculty Research forums have not been well attended. Dr Speck stated that the faculty wanted these forums to showcase their research but the faculty is not attending them. There are plans to continue these forums next year but if they do not get attendance, they will be cancelled. Faculty is encouraged to attend.

Hawkins Award nominations are open; please submit nominations to Inga Filippo.

Dr Speck would like a report from the Deans about faculty mentoring within departments. This report is due to him by March 2nd.

DSP students will be allowed to discuss future course loads with the various department advisors but they are officially to be advised by DSP faculty. There was some concern that when this advising by DSP was done in the past, the students were not given correct information as to courses to take. Each department is more than welcome to have people standing by to advise students; the problem in the past advising is not enough faculty have been willing to advice.

Dr Speck asked how the creation of hybrid courses was coming along. Hybrid courses are meant to be done in pairs and are especially suited for Tuesday/Thursday time periods.

Summer school will have floors of 15, 10, and 7 which must be met. Dr Speck will verify which day will be used to determine if the class makes (probably the 3rd day) and will discuss with the Deans at the next meeting what day of enrollment will be used to define what pay.

Dr Speck passed out a memo regarding proposed incidental fees changes for 2005-2006. If someone wants to request an increase in a fee or a new fee, there is a form they can fill out.

An information packet for the Jack Kent Cooke Foundation Graduate Scholarship Program was passed out for Charles Pinder. Dr Pinder is the faculty appointee for APSU to lead the internal selection process. Documentation for applicants is due to the Foundation by April 29, 2005.

Application for nomination for the Love Community Award was also passed out. Nominations must be received no later than Wednesday, March 16 to TBR.