

Dean's Council Notes
April 6, 2005

Gerald Beavers was not in attendance; the Dean's meeting was occurring while Ft Campbell was in process of doing registration.

Harriett McQueen attended. There was a question about students currently taking DSP classes being allowed to register for courses that had a DSP prerequisite assuming the student would successfully complete the DSP course. Students who have not successfully passed their currently enrolled DSP class will NOT be allowed to early register for classes that have the DSP prerequisite. Once they pass the class they can go back and add the class they wanted. Harriett also reported that there are 30 sections of APSU 1000 covered. More flexibility has been added to the APSU 1000 syllabus so past instructors might reconsider and teach again for Fall 2005. There will also be a new textbook used. Any other questions about the always evolving APSU 1000 course are encouraged to check with instructors of the Spring 2005 sections.

Sheila Bryant reported that faculty can now access the RUN numbers of students not listed as their advisees through Web for Faculty under the [Advise by Student ID or Name](#) option. Formerly, only a student's advisor could pull and provide their advisee's RUN numbers.

Further discussion was held on providing payment to creators of Hybrid courses. Stan Groppe provided a possible contract for "Employee Work Made for Hire."

Bruce Speck asked the Dean's to find out what programs in the various schools might be requiring criminal background checks for the various programs. Some programs where is has been asked are Medical Technology, Radiology Technology, Nursing, Education, Social Work? APSU is currently doing background checks for Resident Assistants. The same organization that does the RA checks also does the new Faculty hire checks. There are several types of background checks—name check, TBI check, FBI check. What do the various programs require? Let Dr Speck know.

Jennifer Meningall stopped in to discuss Student Travel policy. Driving history checks have to be done. Policy states there is a 10 day lead time needed. Please do not expect short term turn-around if the faculty want student's to drive off campus for classes without this 10 day turn around. Money is not the parameter for requiring driving history checks, it is the liability issue. By getting the paperwork in, student will have coverage.

Deborah Fetch reported the instituting of the yearly recall of library books back to the library in the month of April. Earlier this school year, the Dean's council had supported a library policy change requiring all items to be brought back to the library yearly. Items must be physically returned either by the faculty member or by the faculty member's proxy.

Faculty are due back for Fall 2005 on August 15th; the start of their contract date.

Stan Groppe commented on the need for faculty and staff to read and respond to their email. Email is the official form of communication on the campus and there is no excuse for faculty members from not using their computers.

Sheila Bryant asked that the Deans and their faculty members be thinking about what type of processes should be available/wanted/desired for the new Banner system. What would you like Banner to do that FRS and/or Web for Faculty cannot current do? Let your Dean's know.

Jim Diehr wanted it pointed out that brochures in the various departments that are encouraging students to get advanced degrees and list salaries often list a salary higher than what APSU is paying its faculty. It is very difficult to hire anyone as faculty who do not have a link to Clarksville (family, relations, location, etc)

Sean Hogan reported that the Faculty Senate passed the 17 changes to the Faculty handbook in their special called session on April 5, 2005.

Thomas Buttery reported that Joanne Burgess will be taking over the School of Nursing. She is working in the Interim until a full-time person can be hired.

No Dean's council on April 13th; the joint Dean's and Department Chair meeting will be Friday, April 15.