

GUIDELINES FOR THE SOCRATES AWARD
Austin Peay State University

Academic Units

College of Arts and Letters	*102	1 nominee
College of Science and Mathematics	74	1 nominee
College of Professional Programs and Social Sciences	83	1 nominee
College of Business	23	1 nominee
Library	12	
School of Technology and Public Management	16	

* No. of FTE faculty

The Award

1. The name of the award shall be *The Socrates Award for Outstanding Teaching by Tenure-Track Faculty*.
2. The recipient will be presented the following awards:
 - a) \$500 in faculty development funds to be used to enhance a faculty member's research and/or teaching.
 - b) an engraved plaque for each recipient funded by the VPAA.
3. These awards shall be presented at the APSU December Commencement Ceremony.
4. There will normally be four recipients each year, however, some years there could be fewer if appropriate candidates are not recommended.
5. The identity of the recipients shall be kept confidential until the presentation of the award.

Eligibility Criteria

1. The recipient shall be a tenure-track faculty member with at least one year of APSU's student-teacher evaluations. Departmental chairs are also eligible if they are on tenure-track but not yet tenured.
2. The recipients of these awards shall be faculty who are judged to be outstanding teachers by their peers. Academic advising, research and creative activities which clearly support excellence in teaching will also be considered.
3. Any person winning this award will not be eligible to win during the next two calendar years.

Nomination and Selection Process

1. Each department or any two tenured faculty members may nominate one individual for the award by submitting the name of the nominee and supporting materials (including up-to-date curriculum vitae, all student-teacher evaluation summary sheets and a letter of recommendation from the chair) to the chair of the appropriate selection committee. Letters from faculty members or chairs which are personal testimonies of classroom visits are encouraged.
2. The nominations and supporting materials must be available to the selection committee no later than the end of October. (Some selection committees may call for nominations or an earlier deadline.)

3. The College of Arts and Letters, College of Science and Mathematics and the College of Professional Programs and Social Sciences will *each* select *one* recipient and notify the VPAA of their recommendation.

4. The College of Business, the School of Technology and Public Management and the Library will *together* select *one* recipient and notify the VPAA of their selection.

5. Four selection committees will be formed to select the nominees. Each selection committee will be composed of tenured professors who have made noteworthy contributions to teaching. At least three faculty members should serve on the selection committees. The composition of the selection committee and its chair will be selected by each dean. All selection committees should have at least one Socrates Award winner on future selection committees.

6. The selection committee for the combined units will be composed of faculty members from the College of Business, School of Technology and Public Management and the Library. The chair of the committee should rotate each year beginning with the College of Business.

7. Each dean should announce the chair of the selection committees and a call for nominations so that department chairs can forward nominations and supporting materials to them.

The selection committee shall submit to the VPAA the names of the recipients of the Socrates Award.