

Technology Committee Meeting Minutes **March 23, 2006**

Members Present: Bruce Anderson, Joyce Hargrove, Gerald Beavers, Don Carlin, Jiang Li, Luke Henry, Charles Wall, Mitch Robinson, and Jim Ridenhour

The meeting was called to order at 2:30 p.m. by Chair, Jim Ridenhour.

1. Minutes: A motion to approve the minutes of the previous meeting, as submitted by Charles Wall, was made by Bruce Anderson and seconded by Joyce Hargrove. The motion was approved.

2. Proposals from Engineering Technology: Four proposals for TAF funding were recently received from the Engineering Technology Department. Bruce Anderson moved and Joyce Hargrove seconded a motion that we consider these proposals for funding due to the fact that there was a change in the chair of the department at the time proposals were due which caused these proposals not to be submitted by the deadline. The motion carried. These four proposals were then considered for funding and approved with the exception of one item which was for a measuring tape and was not considered TAF-fundable. The motion to approve funding was made by Bruce Anderson and seconded by Don Carlin. Jim Ridenhour will add these items to the spreadsheet to be recommended to the TBR for TAF funding.

3. Campus License for LabView: We considered a proposal from Alex King regarding a software package named LabView. We had previously approved funds for \$5,000 to fund this software for the Department of Physics and Astronomy. Since that time Alex had found that we can change the license to a campus license for an additional \$1,000. Since this software is also used by Engineering Technology, this would result in a net savings over the cost of funding the software for both departments. Gerald Beavers moved that we approve this request, the motion was seconded by Don Carlin and the motion was approved.

4. Library Database Discussion: Mitch then shared with the committee some information that had surfaced in a meeting of university administrators. There is some thought that some of the electronic databases in the library should be funded with TAF funds. Mitch said that the administration would be in agreement with such a proposal. Don Carlin indicated that this needs to be a regular annual commitment for a number of years so the Library will not wind up starting a database subscription and then having to cancel it at a later date. Several people had to leave the meeting to attend other meetings at this point. As a result this discussion was tabled for further consideration.

5. Progress Report from Lab Subcommittee: There was an update on the progress of the lab subcommittee which is studying the issue of the computer replacement cycle and related matters. The subcommittee has met twice and composed a spreadsheet for the collection of data on the current equipment, software, and hours of utilization for the TAF labs that are now in place. This spreadsheet has been sent to chairs and directors and we

are expecting the information to be received by March 31st. The committee will then meet and analyze the data and prepare a list of options to present to the administration.

6. Contracts for Smart Classroom Equipment: Luke Henry indicated that a vendor has been chosen for the new smart classrooms in McCord and the updating of equipment in existing classrooms.

The meeting was adjourned about 3:20 p.m.

Submitted by Jim Ridenhour