Technology Committee Meeting Minutes

November 18, 2009 – 3:30PM – University Center 207

Barry Jones, Chair, Faculty Representative (Present)
Bruce Myers, Faculty Representative (Present)
Frank Parcells, Faculty Representative (Present)
Gina Garber, Faculty Representative (Absent)
Anne Wall, Faculty Representative (Present)
John Blake, Faculty Representative (Present)
Roy Baker, Faculty Representative (Absent)
Omie Shepherd, Faculty Representative (Present)
Melissa Hunter, Staff Representative (Absent)
Jeff Walton, Staff Representative (Present)
Mark Gray, Staff Representative (Absent)
Deanna Kendrick, Staff Representative (Present)
Benjamin Chambers, Student Representative (Present)
Aaron Taylor, Student Representative (Present)
Mitch Robinson, VP Finance and Administration (ex-officio) (Present)
Tim Hurst, Assistant VP Finance and Administration (ex-officio) (Absent)
Julia McGee, Dean, Extended and Distance Education (ex-officio) (Absent)
– Bob Anderson representing Julia McGee
Charles Wall, Director, Information Technology (ex-officio) (Present)
William Cox, Executive Director of Ft. Campbell Center (ex-officio) (Present)
Kim Traylor, Secretary, Information Technology (ex-officio) (Present)
Donna Johansen, Accounting Services (ex-officio) (Present)
Stephanie Taylor, Information Technology (Present)

1. **Approval of minutes from September 30, 2009**
   Frank Parcells made a motion to approve the Technology Committee Meeting Minutes dated September 30, 2009. John Blake seconded that motion. All members were in favor. Motion passed.

2. **TAF Lab Worker Pay Rate**
   Committee established a subcommittee to address the issues of TAF Lab Workers pay rate and whether or not they should all be paid the same amount and if so what that pay rate amount should be. Barry Jones will chair this subcommittee along with members Donna Johansen, Jeff Walton and Aaron Taylor.

3. **Replacement Cycle for Lab Printers**
   After much discussion among committee members on whether or not printers should be added to the three-year replacement cycle same as computers or should an emergency fund account be established for replacements as they are needed. Barry Jones moved to establish a subcommittee for further discussion. Committee members selected to serve

this subcommittee are Barry Jones, Frank Parcells, Jeff Walton, John Blake, Ben Chambers and Stephanie Taylor.

4. **Request to use TAF Money to remove smart boards from lecture halls in Sundquist**
   Jeff Walton's staff will be able to remove smart boards without TAF funding.

5. **Deadline for 10-11 TAF Project Proposals**
   Anne Wall, Barry Jones and Stephanie Taylor were selected to serve on a subcommittee to rewrite the Technology Project Proposal form. Frank Parcells made a motion to use February 1st as the official deadline each year for TAF Proposals. Anne Wall seconded that motion. All in favor.

6. **Multi-Media Classrooms**
   Jeff Walton has identified nine (9) rooms remaining to be replaced during the Christmas break, Spring break and during May and June. Those rooms were identified as Sundquist Science Building room C123, Claxton 103, Claxton 109, Claxton 116, Claxton 118, Harned 344, Dunn 285, Clement 301, Kimbrough 119, and Trahern 401. Jeff will contact department chairs to review standard equipment.

7. **Subcommittee to consider requiring student laptops**
   Some discussion. Deferred to the next meeting.

Frank Parcells made a motion to adjourn this morning. Mitch Robinson seconded that motion. All members were in favor of this meeting to adjourn at 4:40 p.m.