

**Austin Peay State University**  
**Faculty Senate**  
**Meeting of Thursday, January 26, 2023**  
**Morgan University Center, Room 307 | 3 pm**  
**Minutes**

**Call to Order:** Senate President Perry Scanlan

**Recognition of Guests:** Senior Vice Provost and Associate Vice President of Academic Affairs, Tucker Brown, Provost Maria Cronley, Dr. Melissa Kates, Dr. Uma Iyer, President Mike Licari, VP for Finance and Administration Shahrooz Roohparvar, Director Wilbur N. Daniel African American Culture Center Harold Wallace, and Dr. Anna Carrie Webb

**Roll Call of Senators:** Senate Secretary Gina Garber

**Absent Senators:** Lisa Barron, Rachel Bush, Shani Collins-Woods, Terri Crutcher, Brandon Di Paolo Harrison, Osvaldo Di Paolo Harrison, Gloria Miller, and Tim Self

**Approval of Today's Agenda:** motion made, seconded, and passed to approve the agenda

**Approval of Minutes from November 17, 2022, Meeting:** motion made, seconded, and passed to approve the minutes for November 17, 2022

**Remarks:**

1. Senate President Perry Scanlan (5 minutes)

Senate President Scanlan welcomed the faculty back to campus for the Spring semester. He reviewed some of the significant milestones that the Senate is working on this semester such as: Watermark for our Annual Faculty Review and Curriculum Vita process; Pilots of the Enhanced Peer Review process; streamlining our Retention, Tenure, and Promotion (RTP) process by reducing the first year review process; revising our RTP criteria; and many other initiatives.

Senate President Scanlan made the following statement:

*In January, Austin Peay State University (APSU) held a breakfast event featuring our faculty, alumni, and distinguished guests as speakers in honor of Dr. Martin Luther King Jr. We have continued our practice of inviting speakers to Faculty Senate to discuss Diversity, Equity, and Inclusion opportunities on campus that our faculty colleagues can attend and support. Focusing on celebrating our diversity and having events for MLK day, Black History month, and Juneteenth are but a few steps in the right direction. Harold Wallace, Director of the Wilbur N. Daniel African American Cultural Center (WDAACC), is joining us today to discuss how we can support him and WDAACC events celebrating African American culture. Now more than ever our African American community needs our support, especially when we have the tragedy that occurred with Tyre Nichols in Memphis in early January. APSU plays a pivotal role in providing a safe place for students,*

*faculty, and staff and in encouraging helpful dialog to improve our relationships and promote diversity and understanding.*

*I encourage faculty to find ways to actively participate in our events that foster diversity and to take meaningful action to include diverse students that may be hesitant to participate. At APSU, we are a family, and we must come together to support each other to make our campus a better place. Earlier this year I challenged each of us to be the light, that we would be beginning a new ASUN rise. We are just beginning this journey that I hope we will continue to make a difference even as my sun as President of faculty senate will slowly begin to sunset. So, before it runs its course, I hope that you will join me in working hard to complete our business during the spring semester.*

2. University President, Dr. Mike Licari (7 minutes)

University President Licari welcomed faculty back to campus.

**Budget:** University President Licari went straight to the state of the budget and reminded us about the development process that began during the Fall semester with the recommendations that came from THEC that were favorable for APSU. Additionally, University President Licari let the faculty know that he hosted a legislative breakfast so that our legislative contingent had a chance to meet with him and the rest of the Senior Leadership Team (SLT) from APSU. He said this was an opportunity to brag about the University and about all the wonderful things we are doing on our campus. This was also an opportunity to share why it is important for APSU to receive the recommended budget funds to cover costs that are rising as a direct result of inflation. They need to recognize pay raises for our faculty and staff and the supplemental funding for the Health Professionals Building. The budget for this building was 35 million dollars short in terms of what was appropriated last year. University President Licari believes the legislative breakfast was productive for APSU. The Budget Hearing Days have been scheduled for February 15<sup>th</sup> and March 1<sup>st</sup>. University President Licari said Governor Lee's State of the State Address is scheduled for February 6<sup>th</sup> at 6 p.m. He said that we will learn more depending on the Governor's budget recommendations and that he will inform us once he knows this information.

**Strategic Plan:** The University is almost done with the tactics for the strategic plan. The SLT reviewed them and Dannelle Whiteside, Vice President for Legal Affairs & Organizational Strategy, will be sharing them soon. University President Licari thanked everyone who assisted in drafting those tactics.

**Campus Master Plan:** APSU is kicking off the campus master plan process. This plan is the strategic plan for the campus facilities and infrastructure such as roads, pipes, steam tunnels, and the back end that keeps our campus moving forward. University President Licari said these plans are worked on every ten (10) years and APSU's is about to expire. The last plan was a successful one. He said the reason the campus master plan is important and critical for us to get right is that it becomes a basis for justifying all of our future capital funding requests from the State, such as new buildings or renovating

existing buildings. He said a town hall is being planned in April to get feedback from faculty, staff, and students.

**Tyre Nichols:** University President Licari said that APSU will support our faculty, staff, and students regarding the video of Tyre Nichols that is scheduled to be released on Friday at 6 p.m. We know the video is going to be awful and that means there will be a lot of us in our campus community who are going to need support. He said let's be sure that we are there for our friends and our colleagues. Counselling and resources will be available.

**Motion to extend time by 3 minutes made, seconded, and passed to allow President Licari time to answer questions**

There were no questions for University President Licari.

3. University Provost, Dr. Maria Cronley (7 minutes)

Provost Cronley greeted everyone and welcomed them back to campus for the Spring semester.

Candidates for the College of Behavioral Health Sciences Dean are on campus. These visits began last week and are happening this week and next week. Provost Cronley said she is excited about the process, and she will keep us informed as they work their way through the interviews.

**Retention:** Provost Cronley's office is keeping a close eye on the spring retention. She reminded us how important this is and let us know that Fall to Spring retention as of January 26<sup>th</sup> is 86.75%. This is our full-time Freshman cohort. She said this is a benchmark and an indicator of student success. Provost Cronley said we will monitor those groups as they move forward into persistence and graduation. This is about a 1.75% increase over last year, which is great news; however, we are still short of our goal, which is 90%. The Office of Student Success is continuing to find ways to retain and support our students, but this is a University-wide shared effort. We all share in this effort and responsibility to keep our students. Provost Cronley thanked the faculty for their efforts and asked the Senators to encourage the faculty in their colleges to participate in these activities.

**Preview Days:** Provost Cronley reminded everyone about APSU's upcoming Preview Days scheduled for February 4<sup>th</sup> and March 18<sup>th</sup>. She thanked everyone who participates in the Preview Days.

**Roadshow:** Provost Cronley said an Admissions Yield Roadshow is scheduled for the third weekend in March. She said thirty (30) leaders from across the institution including President Licari, herself, college deans, members of the SLT, student ambassadors, and personnel from Admissions will be going on the Roadshow to cities in Tennessee. They are trying to increase yield for those students who have applied and who have been admitted to the University.

**Academically Achieving Students:** Provost Cronley said we continue to try to attract academically achieving students to campus which is a goal of hers. As of January 12<sup>th</sup>, APSU has provided 3,321 scholarship offers in achievement scholarships. The number of scholarships offered this year has exceeded the offers from last year.

**New University College:** Provost Cronley said there is a proposal for a new University College under APSU policy 2:009. She said the policy is available on the Academic Affairs website and she welcomes feedback. Once the feedback has been gathered from all the various entities, the proposal will be forwarded to President Licari and then to the APSU Board of Trustees (BOT).

**ChatGPT:** *“The GPT in ChatGPT stands for Generative Pre-Trained Transformer that was launched by OpenAI. ChatGPT is an artificial intelligence language model that can assist users with generating human-like text based on the input. ChatGPT has over one million users since going public in November.”*

Provost Cronley said ChatGPT is being used as a tool for students; however, some faculty might say it is a tool to cheat. Students can use this tool to write their speeches, papers, or other assignments. Provost Cronley recommends that Faculty Senate have a committee dedicated to learning about ChatGPT and make recommendations going forward. Several institutions are looking to reevaluate their academic policies. Provost Cronley said she will be happy to be in that conversation.

#### 4. Reports from University Committees

- a. University Curriculum Committee (UCC) Report, UCC Representative, Kristen Butler (5 minutes)

Dr. Butler reported that the UCC met in December and January and both reports are available on the Faculty Senate website [[See Appendix A](#)]. She made an announcement on behalf of Jasmine O’Brien that any action agenda items need to be submitted by February 3<sup>rd</sup>. This is the last chance to make changes before fall, 2023.

- b. Board of Trustees Faculty Representative, Elaine Berg (5 minutes)

Faculty Trustee, Elaine Berg, reported that the APSU Board of Trustees (BOT) met on Friday, December 2<sup>nd</sup>. She directed everyone to the BOT website where they can find the agendas, materials, and minutes of every committee. Trustee Berg said she sits on two (2) committees - the Academic Affairs Committee and the Student Affairs Committee. The Academic Affairs Committee meeting included Provost Cronley reporting on the Fall census enrollment, admissions updates for fall 2023, and a dual enrollment overview. The Student Affairs Committee just approved the minutes from the previous meeting because there were no other agenda items. Trustee Berg shared some highlights of the meeting. She said the Executive Committee reviewed the President’s Performance Evaluation and Incentive Plan for Fiscal Year 2022-2023. The Audit Committee



approved routine audit reports that were just informational and provided an update on the information technology security issue that APSU experienced last year. The last item was from the Business and Finance Committee approved the revised budget and the consideration of the artificial turf project at the Joe Maynard Field at Hand Park using private funds.

5. Diversity Equity and Inclusion Highlights (10 minutes)

Harold Wallace, Director of the Wilbur N. Daniel African American Cultural Center (WNDAACC) thanked the Senators for inviting him to this meeting. He said that this is the first time he has been invited to a Faculty Senate meeting. He said has been asked for the WNDAACC to collaborate/partner on African American history month events. Mr. Wallace welcomes collaborations and partnerships but asked those interested to reach out in advance of the month of February. The WNDAACC would like anyone interested in a collaborative program to reach out to Mr. Wallace's office no later than December. He added that we always provide good food on the Black History Month Kickoff. Here is a list of events for the month of February:

**Wilbur N. Daniel AACC Events [See Appendix B]:**

- Feb. 1 – Black History Month Kickoff – 11am
- Feb. 1 – Achievers & Scholars/Black Male Bridge Meeting – 5 pm
- Feb. 8 – 100 Black Women & Men in Suits – 11 am
- Feb. 9 – Screening & Discussion of PBS's *Black Church* – 3:30 pm
- Feb. 13 – Barbershop Beautyshop Talk – 5 pm
- Feb. 14 – Black Singles Speed Dating Experience – 5 pm
- Feb. 16 – Screening & Discussion of Netflix's *Thirteenth* – 3 pm
- Feb. 16 – WNDAACC/APSU Men's Basketball Night – 7 pm
- Feb. 20 – Sisters Inspiring Sisters Meeting – 5 pm
- Feb. 22 – Lunchtime Forum: Black Owned Business Panel – 11 am
- Feb. 23 – Black Movie Breakdown – 11 am
- Feb. 23 – Night of Melanin Magic – 6 pm
- Feb. 24 – Inaugural Sneaker Ball – 7 pm

Comment: We only celebrate black history in February, instead of all year long. February is just a highlight month, and we need to instill this in our students. Black history is involved in all parts of American history. Black history should be something that occurs all the time, not just for Black history month. We need to support events where we honor individuals, history, achievements, and so much more throughout the year. Black history is part of American history and the history of the world.

Mr. Wallace encouraged people to reach out to him and his office. The WNDAACC is in the Clement Building, and his office is room 120. Mr. Wallace can be reached at: [wallaceh@apsu.edu](mailto:wallaceh@apsu.edu)

6. VP for Finance and Administration, Shahrooz Roohparvar (10 min)

VP for Finance and Administration Roohparvar thanked Senate President Scanlan for inviting him to speak to the Faculty Senate. He said he has been on campus for six (6) months now. He admits it wasn't easy coming in after his predecessor had been here for over two (2) decades and said that Mr. Mitch Robinson ran a smooth operation. VP Roohparvar said he is introducing some updated practices to the University. He believes in transparent communication from any area that he is responsible for within Finance and Administration. He said he is actively involved in the process of developing the new Campus Master Plan. Human Resources also falls within VP Roohparvar's area of responsibility. He said they are looking at ways to improve and retain skilled employees and to attract a more diversified pool of employees. The Compensation Plan is also under way. APSU has received three (3) bids from three (3) very well-known companies to work with us on the Compensation Plan. These companies are all predicting a twelve (12) to eighteen (18) month process. VP Roohparvar said working with the budget is a big part of his role at APSU. He said his approach to the budget for this year has been not to change anything. He needs time to observe, study, and make recommendations. The SLT was removed from the Budget Task Force and each member was made *ex officio*. His goal is to have a town hall to get feedback from the University community regarding the budget.

7. Center for Advancement of Faculty Excellence (CAFÉ), Dr. Melissa Kates, Dr. Anna Carrie Webb, and Osariemen Afolabi (15 min) [[See Appendix C](#)]

Dr. Anna Carrie Webb is the Director of Distance Education. She said she was there on the recommendation of the Online Course Committee who wanted to ensure that faculty knew about Online Quality Fundamentals (AOQF).

**APSU Online Quality Fundamentals (AOQF):** AOQF was created for course reviews designed for APSU, to increase online faculty collaboration, to improve online course quality, and to support compliance and regulation. The five (5) fundamentals of AOQF are: Course Overview & Introduction; Learning Objectives; Assessment & Measurement; Instructional Materials & Learning Activities; and Accessibility & Usability. There are currently sixteen (16) faculty members participating in the Spring 2023 Pilot and half of them have previously done Quality Matters training. There is AOQF Peer Reviewer Workshop to learn how to apply the fundamentals, and then Course Reviews to apply the fundamentals and learn how to give and receive feedback on the courses. They also believe that AOQF as an option for the Enhanced Peer Evaluations.

Dr. Webb says she can see everything in D2L. For example, the online Nursing courses are different than the online History courses; however, there are wonderful aspects to both. Faculty just do not have the time to see what others are doing to learn about great online teaching methods. This would be a great opportunity to see what others are doing along with using the expertise at this university. Additionally, she said that APSU is a QM university but, on average, ten (10) courses a year get reviewed. She said that is a drop in the bucket with the number of online courses that are taught at APSU. Dr. Webb also made an excellent point about the need to support our evidence for compliance with SACSCOC standards, the distance education policy, and with state and federal distance

education regulations. The Online Course Committee supports using the five (5) sections of AOQF instead of using the twenty-four (24) standards from QM.

Questions:

Q: Is this aligned with QM so that you start with this kind of stuff?

A: Yes, absolutely. It is a step in the QM direction. If you go through AOQF, you are on well on your way to having your course QM certified ready.

Q: [There was an inaudible question about the Enhanced Peer Evaluation.]

A: Faculty already must do the Enhanced Peer Evaluation. We didn't want to add something to the faculty's plate. Since faculty will have to do this, and if it could count as a peer evaluation, we think we would get some participation.

Dr. Anna Carrie Webb said to reach out to her if you have any questions about AOQF.

Dr. Melissa Kates provided a mid-year review from the Center for Advancement of Faculty Excellence (CAFÉ). She introduced Ms. Osariemen Afolabi who has been working closely with her and the CAFÉ efforts.

**CAFE Mid-Year Report:**

- 250 faculty engaged in the Faculty Conference and Annual Meeting
- Over \$6,500 requested or disbursed in support of the mentors and mentees program
- Professional development sessions supported, promoted, and led by CAFÉ:
  - Austin Peay Quality Fundamentals
  - Students' Needs Series
  - Equitable Course Based Assessment
  - Purpose First and Labor Market Data
  - PD and Onboarding for New and Part-time Instructors
- Established a new CAFÉ email [cafe-fac@apsu.edu](mailto:cafe-fac@apsu.edu)

**Motion to extend time by 5 minutes made, seconded, and passed to allow Dr. Kates to complete her presentation**

**Spring 2023 & Beyond:**

- Elevating the Scholarship of Teaching and Learning (SoTL)
  - SoTL related professional development opportunities
  - SoTL workshops
- Call for participation for Mid-Career Faculty Leadership Development Community
- CAFE website improvements
- Writing Book Club
- Research Project with Recent IRB Approval
- 2023 Fall Faculty Conference and Annual Meeting

Dr. Kates said they are looking at the student course evaluations and creating student focus groups and using surveys where they can share the questions to ensure students know what is being asked by them so we can improve our courses and teaching.

Questions:

Q: Is the deadline firm?

A: It's a soft deadline, but we need to know so we can make a schedule for the fall. This way faculty will be able to see they can participate.

Dr. Kates encouraged the faculty to participate in the CAFE programs and to promote these initiatives in the Senators' departments.

**Old Business:**

1. Language Edits for the RTP P&G Document from the Faculty RTP Policy Committee – Dr. Uma Iyer (Action Item – 10 min)

Dr. Iyer reviewed the language edits that were recommended during the Fall semester. The Faculty RTP Committee incorporated those recommendations into the P&G document. Here is the key to colors in the edited document:

- Blue represents new language
- Green represents moved language within the document
- Red represents deleted language

The majority of the edits were typos, added or removed hyphens, and relocating current language.

- Page 1 - Language moved from the top of RTP Appeals Board area to the beginning of the document:

Integrity and honesty by the faculty member and all review committee members including Chairs, Deans, Provosts, and President in the RTP process is of utmost importance. It is incumbent upon the faculty member applying for RTP to review all documentation submitted within the dossier or any accompanying information and attest to its accuracy and truthfulness. All levels of review have the onus of verifying the information or documentation submitted. Any questions, documentation, or additional information discovered at any point in the RTP process related to the applicant's integrity or truthfulness can be considered by the appropriate review level throughout the entirety of the RTP process.

- Page 11 – FS-Exec charge Bullet 3: reconcile language necessary to make sure the Annual Faculty Evaluation is not in the RTP process

~~Annual faculty evaluation review form. Do not include any annual faculty evaluation reviews form in your E-dossier, personnel reviews but include any existing post-tenure reviews as these are official actions~~

- Page 12 – Note was moved right before number 4.

**Note:** Do not include any annual faculty evaluation reviews in your E-dossier.

- Page 16 – FS Executive Bullet 4 Reconcile Peer Reviewer Selection for the Enhanced Peer Review when the reviewers are not agreed upon by the faculty member and chair:

Only tenured faculty at APSU may serve as peer evaluators.  
(Moved from page 17)

~~The faculty member and the chair should mutually agree on both evaluators.~~

Faculty who are seeking

- Page 28 – This language was moved from the end of the document (page 68) and a new section header was created:

### Composition of the Department Committees

a. The department chair/director and all full-time tenured faculty members of a department constitute the official body eligible to make departmental personnel recommendations. The department chair/director and all eligible full-time tenured faculty members of a department or school shall be required to participate in personnel processes.

b. Departmental personnel committees shall consist of at least three (3) tenured faculty members not counting the department chair/director. In departments having fewer than three (3) faculty members eligible to serve on their departmental personnel committee, the Provost may assign the review of faculty to the departmental personnel committee of another department. In such an instance, all eligible faculty from the department consisting of fewer than three (3) tenured faculty shall be included in all departmental personnel committee proceedings. When a small department must constitute RTP committees with faculty from other departments, chairs from other departments may not serve on this RTP committee. The department-specific criteria of the faculty member being reviewed for tenure or promotion shall be the criteria used in making determinations by the departmental personnel committee created under this provision. The Chair's evaluation shall be made by the chair of the department that has fewer than three (3) tenured faculty. The Chair of the department with fewer than three (3) members shall meet with the personnel committee while their faculty member is being reviewed and shall leave prior to a vote.

c. College committee members who were eligible to vote on a personnel action at the departmental level shall not be eligible to vote on the same action at the college level. Administrators holding full-time positions outside the department or involved in making personnel recommendations at the college or University levels shall not participate in departmental personnel actions. Departmental Chairs/directors may not act on their own retention, tenure, merit salary adjustment, or promotion.

- Page 32 – Clarified the language to define previous productivity in Area 2:

Past productivity in Area 2 may include work accomplished in the most recent years that correspond to the same number of years that a faculty member was awarded toward tenure and/or promotion. For example, a faculty member hired in Fall 2022 who was awarded two (2) years of prior credit may use prior accomplishments within the most recent two years, but that faculty member may not use work produced earlier than Fall 2020. It is preferred, that but not required, that past productivity include work accomplished in the most recent years that correspond to the same number of years a faculty member was given toward tenure and/or promotion upon hire. For instance, it is preferred that a faculty member who receives two years toward tenure and/or promotion use work accomplished during the most recent two years before hire at APSU. It is preferred that a faculty member hired in fall of 2021 and who is awarded two years of prior credit use accomplishments no earlier than the fall of 2019.

- Page 32 – added Note before the fourth paragraph on the page:

Note:

- Page 36 – Clarified the irregularities in Research Investigation:

Also, the RTP Appeals Board may add such document(s) after identifying and objectively examining additional information as part of their duty as described in the RTP Appeals Board Objectives section. ~~There shall be no opportunities for the Appeals Board.~~ The Provost or the President ~~to~~ may add such documents if questions of misconduct arise in either Area 1, Area 2, or Area 3 ~~in research or other creative activities arise.~~ ~~except in the case of Irregularities in Research, Scholarship and/or Creative Activities, because the procedures currently in place for approval of such documents at the department and college level have not been extended to any levels beyond the college.~~

- Page 47 – Referenced to the new disciplinary policy:

2:066,

- Page 65 – added Austin Peay State University to Retention, Tenure, and Promotion:

Austin Peay State University

- Page 70 – Policies were updated with new names or deleted because they do not exist anymore.

**Motion was made, seconded, and passed unanimously to accept the updates and edits to the Faculty RTP Procedures and Guidelines**

**New Business:**

**1. University College Reorganization (5min)**

Senate President Scanlan presented the memorandum from Provost Cronley that is recommending a new University College. This is following policy 2:009 which means its available for comments. The recommendation is to reorganize the Degree Completion Programs, Scholars and Enhanced Programs, Office of Student Success, Co-Requisite (enhanced) General Education (in coordination with home colleges), Purpose First Scholars, Academic and Career Market Data Support and College Career Coaches, and Service Learning Curriculum and Activities (in coordination with home colleges) into one college. Senate President Scanlan encouraged Senators to inform their constituents.

**2. Policies (10 min)**

a. Policies

i. Adding Teaching Assistant

1. 1:001 Conflict of Interest

**Motion was made, seconded, and passed unanimously to accept the addition of Teaching Assistants to Policy 1:001 Conflict of Interest**

ii. TN eCampus related policy removals

1. 2:014 TN eCampus Participation

**Motion was made, seconded, and passed unanimously to rescind Policy 2:014 because APSU is no longer part of TN eCampus**

2. 2:027 Academic Calendar and Student Registration

**Motion was made, seconded, and passed unanimously to remove TN eCampus from Policy 2:027 because APSU is no longer part of TN eCampus**

iii. Rescinding Policy

1. 2:050 English Proficiency

**Motion was made, seconded, and passed unanimously to rescind Policy 2:050 because we already have a process in Human Resources to handle English Proficiency**

iv. Non-substantive changes

1. 2:001 Curricular Development and Modification Approval
2. 2:013 Distance Education
3. 2:039 Minors on Campus
4. 2:048 Extra Compensation
5. 2:054 Employment of Graduate Assistants
6. 2:018 Substantive Change (Reviewed, no change)
7. 2:038 Undergraduate Admission Policy (Reviewed, no change)

**Motion was made, seconded, and passed unanimously to accept the following Policies (2:001, 2:013, 2:039, 2:048, 2:054, 2:018, and 2:038) that had non-substantive changes**

v. Senate Approved Policies

1. 2:045 Definition of Faculty

**Motion was made, seconded, and passed unanimously accept policy 2:045 with a non-substantive change by removing the word “public”**

2. 2:053 Annual Faculty Evaluation Review

**Motion was made, seconded, and passed unanimously to accept policy 2:053 that had a couple of number changes and minor edits.**

**Adjourn: 4:52 p.m.**



**Consent Agenda Items***Gen. Ed./Core Items:* None

All items were approved by the University Curriculum Committee. All items require final approval by the Provost/SVP Academic Affairs.

Items	Depts
Course Deletions	<b><i>Implementation Fall 2023</i></b>
	NURS 3050—Nursing Informatics
	PHIL 380A – Comparative World Religions
	PHIL 380A – Comparative World Religions
	PHIL 380C – The Battle of God
	PHIL 3810 – Comparative World Religions
Course Title Updates	PHIL 3820 – Islam as a World View
	<b><i>Implementation Fall 2023</i></b>
	DANC 1040 – Introduction to Cultural Dance Forms
	DANC 1350 – Ballet I—Foundations
	DANC 1450 – Modern Dance I—Foundations
	DANC 1500 – Jazz Dance I—Foundations
	DANC 1700 – Hip Hop Dance I—Foundations
	DANC 1900 – Tap Dance I—Foundations
	DANC 3350 – Ballet III – Intermediate/Advanced
	DANC 3450 – Modern Dance III – Intermediate/Advanced
	DANC 3500 – Jazz Dance III – Intermediate/Advanced
	DANC 3900 – Tap Dance III – Intermediate/Advanced
	DANC 4350 – Ballet IV – Pre-Professional
	DANC 4450 – Modern Dance IV – Pre-Professional
	DANC 4550 – Jazz Dance IV – Pre-Professional
	DANC 4900 – Tap Dance IV – Pre-Professional
	LDSP 4980 – Leadership Philosophies
	MATH 4140 – Introduction to Financial Derivatives
	MATH 4180 – Short Term Actuarial Mathematics
	MATH 4280 – Long Term Actuarial Mathematics
	NURS 2030 – Fundamentals of Nursing
	NURS 2031 – Fundamentals of Nursing Clinical
Course Description Updates	<b><i>Implementation Fall 2023</i></b>
	DANC 1040 – Introduction to Cultural Dance Forms
	DANC 1350 – Ballet I – Foundations
	DANC 1450 – Modern Dance I – Foundations
	DANC 1500 – Jazz Dance I – Foundations
	DANC 1700 – Hip Hop Dance I – Foundations
	DANC 1900 – Tap Dance I – Foundations
	DANC 3350 – Ballet III – Intermediate/Advanced
	DANC 3450 – Modern Dance III – Intermediate/Advanced
	DANC 3500 – Jazz Dance III – Intermediate/Advanced
	DANC 3900 – Tap Dance III – Intermediate/Advanced
	DANC 4350 – Ballet IV – Pre-Professional

DANC 4550 – Jazz Dance IV – Pre-Professional  
 DANC 4900 – Tap Dance IV – Pre-Professional  
 LDSP 4200 – Leadership, Technology, and Change  
 LDSP 4980 – Leadership Philosophies  
 MATH 4140 – Introduction to Financial Derivatives  
 MATH 4180 – Short Term Actuarial Mathematics  
 MATH 4280 – Long Term Actuarial Mathematics  
 MATH 4321 – Introduction to Symbolic Computation  
 NURS 2030 – Fundamentals of Nursing  
 NURS 2031 – Fundamentals of Nursing Clinical  
 NURS 2040 – Introduction to Pharmacology  
 STAT 5290 – Predictive Analytics  
 THEA 4900 – Playwriting  
 THEA 4950 – Advanced Playwriting

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***Implementation Fall 2023***

Minor Description Updates

Actuarial Science Minor  
 Classical Civilization Minor  
 English Minor  
 French Minor  
 German Minor  
 Greek Minor  
 Latin Minor  
 Linguistics Minor  
 Spanish Minor

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***Implementation Spring 2023***

MATH 1110 – Algebraic Problem Solving

***Implementation Fall 2023***

Course Prerequisite Updates

DANC 3350 – Ballet III – Intermediate/Advanced  
 DANC 3450 – Modern Dance III – Intermediate/Advanced  
 DANC 3500 – Jazz Dance III – Intermediate/Advanced  
 DANC 3900 – Tap Dance III – Intermediate/Advanced  
 MATH 4140 – Introduction to Financial Derivatives  
 MATH 4180 – Short Term Actuarial Mathematics  
 MATH 4280 – Long Term Actuarial Mathematics  
 MUS 2275 – Music Therapy Practicum I  
 MUS 3275 – Music Therapy Practicum 2  
 MUS 3285 – Music Therapy Practicum 3  
 MUS 4200 – Music Therapy Research Methods  
 NURS 2020 – Nursing Assessment  
 NURS 2021 – Nursing Assessment Clinical  
 NURS 2030 – Fundamentals of Nursing  
 NURS 2031 – Fundamentals of Nursing Clinical  
 NURS 2040 – Introduction to Pharmacology  
 PHIL 3XXX  
 STAT 5290 – Predictive Analytics

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***Implementation Summer 2023***

Change in Course Number

SCI 6330 – Problems in Science Education

## Action Agenda Items

*Gen. Ed./Core Items:* None

All items were approved by the University Curriculum Committee. Department representatives provided context, with committee members and representative discussing items as needed for clarification. Final approval required by the Provost/SVP Academic Affairs.

Dept./Rep.	Action/Description	Implementation Date
<b>College of Arts and Letters</b>		
Department of History and Philosophy – Dr. Jordy Rocheleau	Ethics, Law & Political Theory Concentration, Philosophy BA/BS <ul style="list-style-type: none"> <li>Adding a common core Philosophy and Religion requirement across our three concentrations.</li> <li>Courses from outside the department will no longer be able to count in this concentration.</li> </ul>	Fall 2023
	Religious Studies, Philosophy BS/BA <ul style="list-style-type: none"> <li>Adding a common core Philosophy and Religion core requirement across our three concentrations.</li> <li>Reducing required courses and increasing electives.</li> <li>Including new courses as options and deleting courses which are no longer offered.</li> </ul>	Fall 2023
	Ethical Studies Minor <ul style="list-style-type: none"> <li>Removing courses outside the discipline of PHIL from the minor electives.</li> </ul>	Fall 2023
	Religious Studies Minor <ul style="list-style-type: none"> <li>Deleting some courses which are no longer offered.</li> <li>Adding new courses as options.</li> <li>Condensing and reducing requirements to create elective courses.</li> </ul>	Fall 2023
Department of Languages & Literature – Charla Major & Dr. Osvaldo Di Paolo Harrison	English, BA <ul style="list-style-type: none"> <li>Removing all reference to the B.S. in English from the program description information.</li> <li>Removing BS reference in description.</li> </ul>	Fall 2023
Department of Music – Dr. Sienkiewicz	MUS 4955 – Music Capstone <ul style="list-style-type: none"> <li>This capstone course is intended to prepare music students pursuing concentrations in Performance (BM) or Liberal Studies (BA/BS) for the non-performance aspects of their recitals and for work in the professional field of music.</li> </ul>	Spring 2023
Department of Theatre & Dance – Dale Pickard	Undergraduate New Course <ul style="list-style-type: none"> <li>DANC 3700 – Hip Hop Dance III – Intermediate/Advanced</li> </ul>	Fall 2023

	<ul style="list-style-type: none"> <li>○ Exploration of Hip-Hop dance styles at an intermediate or advanced level. This course may be taken up to three times.</li> </ul>	
	Undergraduate New Course <ul style="list-style-type: none"> <li>• DANC 4710 – Hip Hop Dance IV – Pre-Professional               <ul style="list-style-type: none"> <li>○ Exploration of Hip Hop dance styles at the pre-professional level. This course may be taken up to three times.</li> </ul> </li> </ul>	Fall 2023
	Undergraduate Program Modification <ul style="list-style-type: none"> <li>• Dance Minor               <ul style="list-style-type: none"> <li>○ Adding a program description for clarity.</li> <li>○ Updating the course offerings to reflect the current offerings of the departments.</li> </ul> </li> <li>• Theatre Minor               <ul style="list-style-type: none"> <li>○ Adding a program description for clarity.</li> <li>○ Cleaning up the courses to add the new courses offered and removing the recently terminated courses.</li> </ul> </li> </ul>	Fall 2023
<b>College of Behavioral and Health Sciences</b>		
Department of Leadership – Dr. Bill Rayburn	Organizational Forensics Minor <ul style="list-style-type: none"> <li>• Terminating the minor as it is rarely selected and no longer fits with the departmental structure.</li> </ul>	Fall 2023
	Professional Studies Minor <ul style="list-style-type: none"> <li>• Terminating the minor as it is rarely selected and no longer fits with the departmental structure.</li> </ul>	Fall 2023
School of Nursing – Dr. Kristen Butler	RN to BSN Concentration in Nursing, BSN <ul style="list-style-type: none"> <li>• Updating the admissions requirements for the RN to BSN.</li> </ul>	Summer 2023
<b>College of Business</b>		
Department of Management & Marketing – John Volker	Undergraduate New Course <ul style="list-style-type: none"> <li>• MGT 4015 – Group Dynamics               <ul style="list-style-type: none"> <li>• This course examines theory and research related to leadership, motivation, and team building within organizations. Topics include leadership, interpersonal relations and roles, goals, and motivational systems in multiple organizational contexts.</li> </ul> </li> </ul>	Fall 2023
	Undergraduate Program Modification <ul style="list-style-type: none"> <li>• Management, BBA               <ul style="list-style-type: none"> <li>○ Moving MGT 4010 (Evolution of Management Thought) to an elective.</li> <li>○ Adding MGT 4090 (Corporate and Social Responsibility) and MGT 4015 (Group Dynamics) to major core</li> <li>○ Reducing the electives from 9 to 6</li> </ul> </li> </ul>	Fall 2023
<b>College of Science, Technology, Engineering and Mathematics</b>		
Department of Chemistry – Lisa Sullivan	Undergraduate New Course <ul style="list-style-type: none"> <li>• CHEM 1050 – Chemistry for Everyone</li> </ul>	Fall 2023

	<ul style="list-style-type: none"> <li>○ A course designed for non-science majors. Topics may include chemistry in social media, kitchen chemistry, forensic science, medicines, poisons, environmental chemistry, nutrition, debunking, pseudoscience and current hot topics in chemistry.</li> <li>• CHEM 1051 – Chemistry for Everyone Lab <ul style="list-style-type: none"> <li>○ Lab course to support CHEM 1050</li> </ul> </li> <li>• CHEM 3111 – Chemistry Demos Lab <ul style="list-style-type: none"> <li>○ Planning, implementation, and safety considerations associated with performing hands-on chemistry demonstrations for a mixed audience.</li> </ul> </li> </ul>	
Department of Mathematics – Ramanjit Sahi	Undergraduate New Course <ul style="list-style-type: none"> <li>• MATH 4120 – Problems in Actuarial Science <ul style="list-style-type: none"> <li>○ This course will prepare students for actuarial exams. Students will work on advanced problems related to the actuarial exams for financial mathematics or probability.</li> </ul> </li> </ul>	Summer 2023
	Undergraduate New Course <ul style="list-style-type: none"> <li>• MATH 4190 – Fundamentals of Actuarial Mathematics <ul style="list-style-type: none"> <li>○ This course covers important actuarial methods useful in modeling, foundational principles of ratemaking and reserving for short-term coverages, and the theoretical basis of contingent payment models and their application to insurance and other financial risks. It prepares students for the FAM actuarial exam</li> </ul> </li> </ul>	Summer 2023
	Undergraduate Program Modification <ul style="list-style-type: none"> <li>• Actuarial Science Concentration in Mathematics, BS <ul style="list-style-type: none"> <li>○ Due to revisions in the Society of Actuaries ASA pathways, a new course was needed (MATH 4190 Fundamentals of Actuarial Mathematics) , a course was renamed and a course in the concentration was replaced.</li> <li>○ The new course was needed to assist students prepare for the FAM Actuarial exam and in the maintenance of the UCAP-AC status for APSU.</li> </ul> </li> </ul>	Fall 2023
	Undergraduate Program Modification <ul style="list-style-type: none"> <li>• Mathematics Minor <ul style="list-style-type: none"> <li>○ Removed the individual course listing in the upper division electives and included a range so it would not have to be updated each time a course was created.</li> </ul> </li> </ul>	Fall 2023

**Martha Dickerson Eriksson College of Education**

Department of Educational Specialties – Sherri Prosser	Graduate Program Modification <ul style="list-style-type: none"><li>• Socioscientific Studies Concentration in the Educational Leadership, Ed.D<ul style="list-style-type: none"><li>○ Creating a new concentration in Literacy Studies. This concentration will assist students who are wishing to work in P-12 or higher education literacy contexts or who want to work in leading literacy-related fields.</li></ul></li></ul>	Fall 2023
	Graduate Program Modification <ul style="list-style-type: none"><li>• Science Education and Research Practice Concentration, Curriculum and Instruction MAED<ul style="list-style-type: none"><li>○ Updating the SCI 5330 (Programs in Science Education) course number to SCI 6330 as this course was renumbered in order to be Dual Listed with the Ed.D program.</li></ul></li></ul>	Summer 2023
Department of Teaching and Learning – Sherri Prosser	Graduate Program Modification <ul style="list-style-type: none"><li>• Teaching English to Speakers of Other Languages Concentration, Teaching MAT<ul style="list-style-type: none"><li>○ Updating the delivery method from completely online to allow online and on-ground/hybrid courses to be utilized. This will allow the department to recruit international students into the MAT TESOL concentration.</li></ul></li></ul>	Fall 2023

# University Curriculum Committee Report (January 23, 2023)

## Faculty Senate Meeting

### Consent Agenda Items

*Gen. Ed./Core Items:* None

All items were approved by the University Curriculum Committee. All items require final approval by the Provost/SVP Academic Affairs.

### Action Agenda Items

*Gen. Ed./Core Items:* None

All items were approved by the University Curriculum Committee. Department representatives provided context, with committee members and representative discussing items as needed for clarification. Final approval required by the Provost/SVP Academic Affairs.

Dept./Rep.	Action	Action/Description	Implementation Date
<b>College of Arts and Letters</b>			
Department of Theatre and Dance – Dale Pickard	Undergraduate Program Modification	Theatre Concentration in Theatre Arts BA <ul style="list-style-type: none"> <li>Changing the Major Name from Theatre/Dance to Theatre Arts as required by NAST.</li> <li>Changing concentration name from Acting to Theatre.</li> <li>Moving THDA 2800 from a lower level requirement to a core requirement.</li> <li>Moving THDA 4520 from a core requirement to an elective.</li> </ul>	Fall 2023
		Dance Concentration in Theatre Arts BA <ul style="list-style-type: none"> <li>Changing the Major Name from Theatre/Dance to Theatre Arts as required by NAST.</li> <li>Moving THDA 2800 from a lower level requirement to a core requirement.</li> <li>Moving THDA 4520 from a core requirement to an elective.</li> </ul>	Fall 2023
		Acting Concentration in Theatre Arts BFA <ul style="list-style-type: none"> <li>Changing the Major Name from Theatre/Dance to Theatre Arts as required by NAST.</li> <li>Move THEA 1600 and THDA 2800 required courses from the lower division requirements to the core requirements.</li> </ul>	Fall 2023

		<ul style="list-style-type: none"> <li>• Add THEA 2500 to the lower division requirements.</li> <li>• Add an additional six credits of required performance training classes from a selection of courses, thus limiting the overall electives and adds rigor to the concentration.</li> </ul>	
		Dance Concentration in Theatre Arts BFA <ul style="list-style-type: none"> <li>• Changing the Major Name from Theatre/Dance to Theatre Arts as required by NAST.</li> <li>• Move THEA 1600 and THDA 2800 required courses from the lower division requirements to the core requirements.</li> <li>• Update concentration requirements to align with updated dance technique course offerings (shift from 1000 to 3000 level).</li> </ul>	Fall 2023
		Design Concentration in Theatre Arts BFA <ul style="list-style-type: none"> <li>• Changing the Major Name from Theatre/Dance to Theatre Arts as required by NAST.</li> <li>• Move THEA 1600 and THDA 2800 required courses from the lower division requirements to the core requirements.</li> <li>• Increase the number of required courses and decrease the number of electives.</li> <li>• Require students to complete an entry level design course in three major areas: Scenic, Lighting, and Costume as well as Period Styles of Architecture and Period Styles of Costumes.</li> <li>• Only require 12 hours of additional requirements from a deeper pool of design-based courses and six hours of electives.</li> </ul>	Fall 2023
		Musical Theatre Concentration in Theatre Arts BFA <ul style="list-style-type: none"> <li>• Changing the Major Name from Theatre/Dance to Theatre Arts as required by NAST.</li> <li>• Move THEA 1600 and THDA 2800 required courses from the lower division requirements to the core requirements.</li> </ul>	



		<ul style="list-style-type: none"> <li>• Include MUS 1058, MUS 1156 and MUS 1169 as lower division requirements for students.</li> <li>• Add THEA 2500 and active specific performance class to be required.</li> <li>• Move THEA 3400 from concentration requirements to elective option.</li> </ul>	
		<p>Stage Management Concentration in Theatre Arts BFA</p> <ul style="list-style-type: none"> <li>• Currently students who emphasize in Stage Management earn a Theatre/Dance BFA with a Design concentration. Although there are many courses in the Design curriculum that apply to Stage Managers, there are a number of courses that do not correlate to the role, and students miss out on the opportunity to take courses in leadership and management that would more closely support what the job of the stage manager entails. We also believe this would encourage more students to choose ASPU to focus in Stage Management.</li> </ul>	Fall 2023

# BLACK

# HISTORY

# MONTH

- WED 2/1 - BLACK HISTORY MONTH KICKOFF - 11:00AM - 2:00PM
- WED 2/1 - ACHIEVERS & SCHOLARS/ BLACK MALE BRIDGE MEETING - 5:00PM - 6:30PM
- WED 2/8 - 100 BLACK WOMEN & MEN IN SUITS - 11:00AM - 12:30PM
- THU 2/9 - SCREENING & DISCUSSION OF PBS' BLACK CHURCH - 3:30PM - 5PM (HARNED HALL 313)  
Collaborative event with African American Studies , History & Philosophy
- MON 2/13 - BARBERSHOP BEAUTYSHOP TALK - 5:00PM - 7:00PM
- TUE 2/14 - BLACK SINGLES SPEED DATING EXPERIENCE - 5:00PM - 7:00PM
- THU 2/16 - SCREENING & DISCUSSION OF NETFLIX'S THIRTEENTH - 3PM - 4:30PM (HARNED HALL 313)  
Collaborative event with Languages and Literature , History & Philosophy
- THU 2/16 - WNDAACC/APSU MENS BASKETBALL NIGHT - 7:00PM (DUNN CENTER)
- MON 2/20 - SISTERS INSPIRING SISTERS MEETING - 5:00PM - 6:30PM
- WED 2/22 - LUNCHTIME FORUM - BLACK OWENED BUSINESS PANEL - 11:00AM - 2:00PM
- THU 2/23 - BLACK MOVIE BREAKDOWN - 11:00AM - 2:00PM
- THU 2/23 - NIGHT OF MELANIN MAGIC - 6:00PM - 7:30PM
- FRI 2/24 - INAGURAL SNEAKER BALL - 7:00PM - 10:00PM (FOY RECREATION CENTER GYM)  
Collaborative event with Black Student Union

# APSU ONLINE QUALITY FUNDAMENTALS

**FACULTY SENATE**

*JANUARY 26, 2023*

**DR. ANNA CARRIE WEBB**

**DIRECTOR, DISTANCE EDUCATION**





# Purpose of AOQF



**Course reviews  
designed for APSU**



**Increase online  
faculty  
collaboration**



**Improve online  
course quality**



**Supports  
compliance &  
regulation**

# 5 Fundamentals

**1** Course Overview & Introduction

**2** Learning Objectives

**3** Assessment & Measurement

**4** Instructional Materials & Learning Activities

**5** Accessibility & Usability

# Spring 2023 Pilot



## 16 Faculty Participants

1/2 have previously done Quality Matters training



## AOQF Peer Reviewer Workshop

Training on how to apply the fundamentals.



## Course Reviews

Apply fundamentals, give feedback, and receive feedback on courses.



**AOQF as an  
option for  
enhanced peer  
evaluations**



# CENTER FOR ADVANCEMENT OF FACULTY EXCELLENCE

(CAFE)

*MID-YEAR REVIEW FOR FACULTY*

*SENATE - JANUARY 26, 2023*

*DR. MELISSA KATES*





# Fall 2022 Recap

- Coordinated the first annual Faculty Conference and Annual Meeting
- Over 250 faculty engaged in various events and presentations
- Supported mentors and mentees with professional development funds – over \$6500 has been requested or disbursed.
- Supported, promoted, and led professional development sessions and faculty communities
  - 2nd Pilot of Austin Peay Quality Fundamentals – led by Distance Education
  - Optimizing Faculty/Student Interactions – Students' Needs Series led by Drs. Bobette Bouton and Jo Baldwin
  - Equitable Course Based Assessments – Faculty Learning Community – four faculty have been working together and plan on submitting a presentation for a conference this fall
  - Purpose First and Labor Market Data – supporting Title III efforts
  - Led PD and onboarding sessions for new and current part-time instructors
- Established a new CAFE email: [cafe-fac@apsu.edu](mailto:cafe-fac@apsu.edu)



# Spring 2023 & Beyond

- Elevating the Scholarship of Teaching and Learning (SoTL)
  - Funds are available for SoTL related professional development opportunities
  - Planning a SoTL workshop for mid-May – stay tuned!
- Call for participation for the 2023-2024 Faculty Leadership Program
- Call for participation for a new Mid-Career Faculty Leadership Development Community
- On going improvements to the CAFE website (thanks to CAFE's new Graduate Research Assistant, Osariemen Afolabi) – check it out!
- Writing Book Club – getting started soon – still accepting participants
- Research project with recent IRB approval – gathering student input for the newly proposed Student Course Evaluation
- Planning underway for 2023 Fall Faculty Conference and Annual Meeting





# Support CAFE

- Participate in initiations & programs that interest you - check newsletter & website for offerings
- Promote initiatives & programs to your departments and colleagues
- Provide suggestions regarding what you would like to see offered by CAFE
- For questions, comments or to get involved, email:
  - [cafe-fac@apsu.edu](mailto:cafe-fac@apsu.edu) or [katesm@apsu.edu](mailto:katesm@apsu.edu)

