

Austin Peay Institutional Review Board

Unapproved Minutes from Sept. 17, 2009

Members present were Buddy Grah, Dixie Dennis, William Gordon, Jocelyn Martin, Cindy Marsh, Paul Nicodemus, Frank Parcels and Becky Starnes.

Minutes of May 6, 2009 were approved with one correction. Becky Starnes was added to the list of Board members who were present for the meeting.

09-031: Relationship between personality traits of financial representatives and performance, and a look into a possible link between personality, motivation and job satisfaction. Action on this proposal was postponed until the next meeting to be held on Oct. 15, 2009.

09-029: Key considerations to upgrade an internship program. It was determined that this proposal did not meet the Federal definition of human subject research according to 45 CFR 46. Consequently, the IRB choose not to review this proposal.

09-030: (no title). This proposal was withdrawn from consideration by the faculty advisor.

09-028: Assessment of the Title III Advising Liaison Program. Motion to approve pending the following modifications was passed unanimously.

- Revise the consent form so that it is clear that the only thing participants are being asked to do is give permission for the university to use data that it normally collects as part of a research project.
- Delete the "agreement to disclose educational records" form. Include that information as part of the consent statement on the informed consent document. Do not include information that is irrelevant (e.g., "You agree to disclose these records only for awards and recognition programs...").
- Include on the consent form a statement that all information acquired for the use of this study will be held in confidence according to FERPA.
- Provide a copy of the script advisors will follow when they approach potential participants about the research project.
- Clarify whether the data for the comparison is archival or not. If it is not archival, explain how will these participants will be approached and consented.