

President's Cabinet
Minutes
March 2, 2009

The Cabinet met on March 2 at 10:00 a.m. Present were: Bryant, Byrd, Chin, Clark, Denley, Drew, Gregory, Hall, Henry, Jackson, McMillan, McQueen, Mulkeen, Robinson, Struckmeyer and Terry Damron (Public Relations Representative)

- McQueen and Mulkeen presented a power point presentation on the Quality Enhancement Plan and retention at APSU. Discussion followed on the QEP's action items and how retention can be increased. McQueen was asked to follow up on the following:
 - Provide a detailed report about academic alert.
 - What is the success rate for freshmen in online APSU 1000 classes?
 - What can the university do to improve academic alert? McQueen asked to call a meeting of the appropriate individuals to discuss this matter.
 - How can the students who have dropped before the 14th day not be included in our reporting numbers? McQueen asked to call a meeting of the appropriate individuals to discuss this matter and how it will affect financial aid and collections.
 - What helped to make APSU's minority retention increase this year, to include a short description of targeted recruiting efforts and additional data on minority students.
 - Are students being contacted by phone when they drop out?
 - Are students being contacted by phone when they do not preregister for next semester?
- Drew stated that he received many complaints that freshmen did not know their advisor. The Registrar's office sends an email to all students prior to each pre-registration which states when they can register and their assigned advisor. McQueen was asked to read this email and to "warm" the email language with the help of Terry Damron to make it friendlier.
- Hall will asked vice presidents to provide annual staff development to improve the quality of service for students and to conduct and share assessments of service provided.
- Hall asked Mulkeen to regularly publish the fall to spring retention rates after the 14th day.
- Hall distributed a handout on Student Success initiatives. He stated that the Cabinet should review and be prepared to discuss what APSU should be thinking about and/or actions to be taken to the various areas to increase student success.
- Hall stated that since the Title III grant is so tied to student success initiatives that he would ask the interim director of Title III, Dr. Dixie Dennis, to join the President's Cabinet.

The meeting adjourned at 11:45 a.m. The next cabinet meeting will be on Monday, March 16, 2009, at 9:00 in the Iris Room.