

President's Cabinet
Minutes
September 29, 2008

The Cabinet met on September 29 at 9:00 a.m. Present were: Bryant, Chin, Clark, Denton, Drew, Gregory, Hall, Jackson, Loos, McMillan, McQueen, Persinger, Robinson, and Winters.

- McQueen stated that APSU has received a \$2 million Title III grant. This grant is over a five year period and begins October 1, 2008. Hall asked McQueen to bring the budget for the Title III grant to the next Cabinet meeting to see how this money will go toward our retention efforts.
- McQueen stated that Lumina foundation will do a feature article in their *Focus* magazine on the redesign of our developmental studies program.
- Hall stated that he was approached last week by someone wanting to donate a small herd of cattle to APSU. Hall and Gregory are working out the details for this donation.
- McMillan presented a handout on the congressional legislation that has passed this year that affects higher education.
- McMillan reported that she distributed a list of grant proposals to the Deans Council to encourage faculty participation in seeking this legislative support.
- At the last cabinet meeting, Hall asked the leaders of student affairs, academic affairs, finance and administration and enrollment management to identify three things that their respective areas can focus on this year to help more of our students succeed. Robinson presented his report for finance and administration.
 - Robinson elaborated on a handout that explained the three key things that his area would be working on, how they would be accomplished and future projects. The key items were:
 - For the physical plant, creating attractive and well maintained university grounds and landscaping to create a serene, park-like setting that is beautiful, comfortable and provides a positive learning environment.
 - For the information technology department, improving the Self-Service Academic Alert System for faculty and students in Banner.
 - For the business office, working to have a system in place that will allow students to purchase books and supplies by means of their financial aid award prior to refunds being made.
- McQueen stated that this year we have received 1400 student referrals thus far from 128 different faculty. Wilkes University gave APSU their software which helped IT to implement Academic Alert on the Banner system.
- Hall stated that Chancellor Manning asked if we could get a report using D2L to see if students are engaged in courses. McQueen will follow up to see if this kind of report is possible. Hall asked if something could be created through IT to interface D2L with Academic Alert. McQueen will follow up.

- Hall stated that offices should regularly conduct surveys asking students to assess our services areas, possibly incorporating focus groups as a part of this effort.
- Hall asked the cabinet to think about ways to give the students more ownership of the campus. Drew stated that a collaborative effort needs to be put in place to keep campus activities going on the weekends for students.
- Hall discussed a handout of the revenue and expense summary at the Fort Campbell Center and how we can better serve students on that campus.
- Hall stated that he would like to have a report on the student success rate at Fort Campbell and for students in online courses. Mulkeen will be asked to research this data.
- Hall asked McQueen to provide him a report regarding the availability of classes on the last registration day this summer.

The meeting adjourned at 10:15 a.m. The next cabinet meeting will be on Monday, October 13, at 9:00 in the Iris Room.