

h. Freedom to evaluate courses, programs and services and provide input to appropriate segments of the campus administration.

i. Classes to meet as scheduled and course and program requirements clearly stated.

Student Role/Participation in Institutional Decision Making

Austin Peay State University recognizes that students should (and do) participate in institutional decision making. Through the advice of the Student Affairs staff and through Austin Peay State University policies, the University exercises responsibility in directing student activities and student organizations. The Student Government Association (SGA) is an active and vital organization that serves as a link between the student body and the administration. The SGA (of which all students are members) addresses student issues to the Administration on a regular basis and serves as a governing body through the executive officers, the SGA Senate, and the Student Tribunal. The SGA president recommends student appointments for University standing committees, special committees, and search and selection committees. These recommendations are made through the SGA adviser and the associate vice president for student affairs to the president of the University. The student voice is an active component of the University's decision-making process.

APSU POLICIES & GUIDELINES

Acceptable Use of Information Technology Resources Policy

Purpose

The purposes of this policy include:

- 1) To articulate the rights and responsibilities of persons using information technology resources owned, leased or administered by Austin Peay State University (APSU);
- 2) To protect the interests of users and APSU; and
- 3) To facilitate the efficient operation of APSU information technology systems.

General Information

The primary purpose of Austin Peay State University's information technology resources is to enhance and support the educational mission of the University. Access to the University's technology resources is a privilege granted to University students, faculty, staff, contractors, and approved guests. These resources include, but are not limited to: computer hardware, software, computer accounts, e-mail accounts and local area networks, as well as connections to other computer networks via the Internet. Users are expected to use these resources in a responsible manner.

Restrictions

- A. All users shall comply with the Tennessee Board of Regents Policy 1-08-00-00, Information Technology Resources, which may be found at the following URL: (http://www.tbr.state.tn.us/policies_guidelines/governance_policies/1-08-00-00.htm). Said TBR policy (and any subsequent versions thereof) is hereby fully incorporated and made a part of this university policy.
- B. All users must not use Information Technology Resources for the following:
 - 1) Entering, without authorization, into any account to use, read and transfer or change contents in any way;
 - 2) Impersonating/misrepresenting another individual's computer account or e-mail user name;
 - 3) Using computing resources to interfere with the work of other students, faculty, staff or University officials;
 - 4) Using computing facilities to send obscene, abusive, threatening, defamatory or harass-

- ing messages;
- 5) Using computing resources for activities not directly related to academic or research endeavors in such a way that it causes disruption in a University lab or classroom;
 - 6) Using computing resources to interfere with the normal operation of University computing systems and connected networks including, but not limited to: introducing viruses, flooding the network with messages or unfairly monopolizing resources that result in the exclusion of others;
 - 7) Using University computing resources for personal profit or commercial purposes;
 - 8) Using University- or state-owned equipment and or resources to access obscene or illegal material via the Internet;
 - 9) Using University computer resources to illegally disperse or receive copyrighted or protected software and or software resources.

Consequences

Intentional failure to comply with this policy will result in action that may include suspension of user privileges or other disciplinary action, including suspension or expulsion from the University or termination of University employment. In addition, violations may result in referral for prosecution by local, state or federal authorities.

Privacy Considerations

The University reserves the right to view or scan any file, e-mail or software stored on University- or state-owned systems or transmitted over University networks. All users should be aware that e-mail messages are written records that could be subject to review with just cause and may be subject to Freedom of Information Act requests. When required by law, court order, or subpoena, e-mail or computer files may be disclosed to the appropriate authorities. Computer users will receive notice of such disclosures.

*APSU computer users are encouraged to become familiar with the Austin Peay State University Regulations for the Use of the VAXand/or Alpha Server, which can be accessed at: <http://www.apsu.edu/computer/vaxregs.htm>.

Guidelines for Use of APSU Computer Labs

Purpose

This document describes the different types of computer facilities available, defines who may use these facilities, and provides guidelines for acceptable use.

These guidelines are intended to cover information which all facilities hold in common. Each facility may supplement these campus-wide guidelines with individual department or unit procedures or protocols to meet specific administrative or academic needs.

Violations of These Guidelines

Disciplinary actions for violating any provisions of these guidelines shall be governed by the applicable provision of the Code of Student Conduct found in the APSU Student Handbook.

Sanctions for violation of these guidelines may include revocation or suspension of computer access privileges in addition to any other sanctions permitted under the Code of Student Conduct and the Tennessee Board of Regents policy on Information Technology Resources [www.tbr.state.tn.us/policies_guidelines/governance_policies/1-08-00-00.htm].

Violations of law may also be referred for criminal or civil prosecution. Resources covered by these guidelines include host computer systems, personal computers and workstations, computer peripherals, communications networks, software, removable media and files. The use of these resources is