

AUSTIN PEAY STATE UNIVERISTY

Clery Act (Crime Awareness and Campus Security Act of 1990)

The following is a response to Title II of the Student Right-to-Know and Clery (Campus Security) Act of 1990.

It contains an abridged statement of the requirements and addresses our compliance.

A. Institutional policy statement on reporting crimes or other emergencies and response to these reports.

All crimes or other emergencies occurring on Austin Peay State University campus are reported to Austin Peay State University Public Safety Department. The Public Safety Department's offices are located in the Shasteen building. Austin Peay State University policies and procedures designate the Public Safety Department as the law enforcement unit for the institution. Employees and students are encouraged to report crimes directly to Public Safety. However, students may also report crimes to Student Affairs, who will then report the information received to Public Safety. Campus personnel are informed of this procedure through new employee/student orientation. Written reports are made and followed up by the appropriate personnel in Public Safety.

B. Institutional policy statement on security and access to facilities and maintenance of security.

As a public institution of higher learning, Austin Peay State University welcomes anyone interested in utilizing the wide range of educational facilities on campus. For security reasons, however, not all APSU buildings are open to the public. APSU student housing facilities are private residences, and a person must be a guest of a resident in order to enter any area of student housing. Furthermore, most buildings open to the public are closed and locked after regular business hours. The Police Department has a printed, internal policy on the security of buildings on campus as well as parking locations. Other designated groups may have separate policies in conjunction with the Police Department, for example, Student Housing. The Police Department has, as well, a procedure for residential protection in times of low occupancy such as holidays. Residents requiring this service may call Public Safety and advise them when they will be away. These standards are monitored through incident reports as well as by an annual lighting survey and physical security surveys conducted, as needed, by the Crime Prevention Unit.

The Public Safety Department provides an after hours escort service to students, staff, and campus visitors 24 hours a day, 365 days a year. There are emergency phones

located at or near campus buildings and parking locations that dial directly to the Police Department dispatcher. When an emergency phone call box is activated, the appropriate dispatcher is immediately notified of the location of the caller.

C. Institutional policy statement on campus law enforcement and the encouragement of accurate and prompt reporting of all crimes.

Austin Peay State University has its own Public Safety Department in which is included a Police Department of some 14 sworn Police Officers with full arrest powers, certified by the Peace Officers Standards and Training Council, whose sole duties are campus law enforcement and safety. The Police Department has original jurisdiction on campus. The reporting of crimes, promptly and accurately, is encouraged through distributed crime prevention material as well as through new employee/student orientation. Austin Peay State University's institutional policy requires that all crimes be reported to the APSU Police Department. Students or employees will be referred by faculty members, administrators, or supervisors to the APSU Police Department for this purpose. Austin Peay State University Police Department has a mutual aid agreement with the Clarksville Police Department for emergency situations. The APSU Police Department works closely with the Federal Bureau of Investigation, Tennessee Bureau of Investigation, and other state and local law enforcement agencies regarding incidents that occur within their jurisdictions. The Clarksville Police Department and Montgomery County Sheriff's Office share information regarding crime statistics and other crime prevention information with the APSU Police Department.

D. Descriptions of programs designed to inform students and employees about campus security procedures and practices.

The Public Safety Department distributes the "Public Safety Update" as needed to alert the campus in a timely manner to specific crimes and crime trends. Members of the Public Safety Department meet with Student Affairs representatives and the Resident Assistants on a periodic basis to discuss crime prevention topics and meets with the students of each residence hall on an annual basis. Austin Peay State University's Office of Student Affairs assists students in gaining access to professional counseling, and this office is prepared to assist or advise students in reporting crimes on a voluntary, confidential basis. The Office of Student Affairs makes reports as necessary to the APSU Police Department for inclusion in the annual disclosure of crime statistics. The Public Safety Department provides information for employees at New Employee Orientation and through requested safety training.

E. Program for the instruction about the prevention of crime.

The Administrative Section for Public Safety handles this function. Tasks include speaking with personnel on campus on crime prevention topics and distributing

crime prevention tapes upon request. The Crime Prevention Unit conducts physical security surveys for those requesting them as well as other functions. Flyers on crime prevention are also distributed routinely.

F. Statistics detailing the on-campus, non-campus, public property, and student residence (as defined in 34 CFR Part 668), occurrence of murder, manslaughter, sexual assault (forcible and non forcible), robbery, arson, aggravated assault, burglary, and motor vehicle theft for the most current year as well as statistics for the three preceding years.

The Public Safety Department keeps statistical information on these crimes as well as any other misdemeanors and felonies to include traffic violations et.al. in the Records Section of the Police Department. These statistics are forwarded to the Tennessee Bureau of Investigation via the Tennessee Incident Based Reporting System and the Federal Bureau of Investigation's Uniform Crime Reporting (UCR) program. Statistics are distributed to the campus in the form of a "Crime Report" which is printed quarterly with an annual overview. Annual Crime Statistics are published in The All State. Quarterly statistical reports are published on the Public Safety web site, <http://www.apsu.edu/police/>.

G. Institutional policy statement on the monitoring of crimes at off-campus student organizations.

Any monitoring of crime off-campus is done by the agency of jurisdiction where the crime took place; however, we are usually advised by the agency in question or the victim (if a student) of the crime and offer any assistance especially if the crime is of a nature stated in "F."

H. Statistics on arrests for violations of liquor or drug abuse as well as weapons possession violations.

The Police Department keeps statistical information on these crimes in the Records Section. They are published in the "Crime Report."

I. Institutional policy statement on the monitoring of alcohol and drug abuse.

Alcohol is not allowed for sale on APSU property. Any other abuse of alcohol or drugs is subject to enforcement by APSU Police through Federal and State laws pertaining to such violations. Students living on campus are not allowed to have alcohol in their dormitory rooms.

J. Timely reports to the campus community on crimes considered to be a threat to other students.

In an effort to provide timely notice to the community, and in the event of a serious incident which may pose an ongoing threat to members of the community, A "Timely Notification Bulletin" is issued as soon as possible thereafter. The updates are sent to employees and students via E-mail. This function is handled by the Administrative Section, Crime Prevention or the Investigator handling the case. Updates are usually posted for the following classifications: arson, aggravated assault, criminal homicide, robbery and sex offenses. Updates may also be posted for other classifications, as deemed necessary.

K. Disclosure in an annual report on "A" - "I."

Information is disseminated in the form of a "Crime Report" which is distributed quarterly as well as by an annual report.

L. Description of drug or alcohol abuse education programs.

Employees wishing information on drug or alcohol abuse education programs may contact the Employee Assistance Program and students wishing the same information may contact Student Health. The Crime Prevention Unit also has material on these subjects.

M. Institutional policy statement on campus sexual assault programs aimed at prevention of sexual offenses and on procedures followed once a sexual offense has occurred.

Students and employees wishing information on campus sexual assault may contact the Crime Prevention Section for material. The Crime Prevention Section offers Rape Aggression Defense (RAD) training and the Public Safety Department provides a escort service for all APSU students, faculty and staff. Further, the campus sexual assault policy is found in the Student Handbook and Public Safety publishes statistics on sexual assaults. If a sexual offense occurs, the victim's academic and living situations will be changed upon request, if reasonably available. The accuser and accused have the same right (if any) to have others present during the disciplinary hearing. The accuser and accused shall be notified of the outcome of a campus disciplinary proceeding. If found guilty in an institutional disciplinary proceeding, sanctions such as dismissal could be imposed on a student.

N. Crime Log

A crime log listing the crimes reported to the APSU Police Department within the last 60 day period are open to public inspection 24 hours a day, 7 days per week.

