

Graduate and Research Council Meeting

Minutes

Wednesday, September 16, 2009

UC 310 ° 3:30 p.m.

Meeting called to order by Pinder at 3:30 p.m.

Members in attendance: Assad, Baker, Barrett, Cervelli, Cox, Dennis, Denton, Evans, Knickmeyer, McGee, Moore, Orr, Parcels, Robinson-Oturu, Shutt, Stewart, Volker, Weber, Wrigley, Zieren. Guest: T. Smith. Excused: Ferrier.

Approval of Minutes:

Motion was made to approve the minutes from April 15, 2009. Motion passed.

New Business:

Marketing On-line Graduate Programs: McGee presented current marketing targets for on-line programs. Student on-line fees were used to market selected program. Enrollment has grown for on-line programs partly attributable to marketing. A marketing program schedule has been devised. McGee noted that departments are welcome to contact her for Terry Damron to discuss marketing for their programs.

Issues with Graduate Admission Processes: Smith identified a year-long problem that was experienced with processing delays for graduate applications due to Banner. The problem has now been rectified by assistance from Lisa Mitchell, Information Specialist at MTSU. The resolution will now allow graduate on-line applicants to receive a quicker response.

Student Re-admission Appeals Committee: Pinder announced that the members for the committee are: *Assad, Browder, Evans, Moore, Orr, Stewart, and Cox*. A new form has been devised for use by the committee. Motion unanimously passed to accept new members as presented.

Course Proposal – THEA 5060; 5061; 5100; 5160; 5250; 5350; 5500; 5700; 5800 and 5890:

Parcells presented a motion to table the course proposals until the Communications department has the opportunity to review and vote on the new courses. Second by Barrett; Motion passed; one opposed.

Course Proposal – MATH 5100: Denton presented a motion to approve the proposal and forward it to Teacher Education Council if it had not been previously approved. Second by Parcels; Motion unanimously passed.

New Position – Associate Provost for Grants & Sponsored Programs and Dean of the College of Graduate Studies: Pinder announced the search is underway and that he will chair the committee. Encouraged committee involvement.

Graduate Enrollment Trends at TBR Institutions: Pinder presented the statistical data that compared the growth of the graduate program at APSU with other TBR institutions. APSU held the highest percentage change in growth as of 2008. Pinder thanked the committee for their part for the program to grow.

Planning for Graduate Education Week: Dennis announced an initiative to attract more graduate student's participation for Graduate Education Week (in April). The initiative would be supported by the president with an award program, etc. Approximately three weeks before the official week have a poster contest for all graduate students to present their research and a committee would select the winner and that graduate student would be the representative for APSU at the legislature. Parcels moved to establish a committee and endorsed that Dennis chair. Second by Barrett; Motion unanimously passed. Committee members who volunteered: Barrett and Denton.

Student Issues:

NAME – MAJOR	COMMITTEE DECISION
Washington, Delonda PRST	Reinstatement after fulfilling academic suspension was recommended with stipulation that student is limited to enrolling for only one course per semester. Student must be advised of the GPA requirement to successfully complete the program. Motion by Oturu; second by Zieren. Motion passed; two opposed.

Meeting adjourned at 4:32 p.m.

Respectfully submitted,

June D. Lee
Administrative Assistant III to the Dean