School of Nursing

BSN Admissions Checklist for Potential AMEDD/AECP Students

Please note that all applicants, including direct admits and AMEDD/AECP, must submit BOTH an application to APSU and an application to the BSN program. These are two separate applications and BOTH must be completed in order to be considered for admission to the pre-licensure BSN program.

*Please note that AMEDD/AECP **cannot** be utilized with APSU's RN-BSN program as the program is 100% online.*

The Austin Peay Center at Fort Campbell (please email APFortCampbellCenter@apsu.edu) advisors will assist with understanding military benefits, applying to APSU (free for uniformed personnel), the Tuition Assistance (TA) Memo (if needed), and ensuring transcripts have transferred into the University (Degree Works tracking system) correctly and requesting substitutions for classes that did not transfer in automatically.

Prepare for BSN Application			
Due Date	Task	Information	Completed
Example: Prior to another task OR January 15	*Example: Apply for Admission*	*Example: Click link for more information*	×
Prior to application open date ~ **March 15th** for Fall ~ **July 15th** for Spring	Ensure you meet AMEDD/AECP criteria **and** APSU BSN admission criteria and are competitive for the BSN program Read/Review all links in the "Information" column to the right	BSN Student Guidelines (handbook)	
		Admissions Criteria	
		TEAS Testing	
		If applicable (active duty and applying for AMEDD), review APSU AMEDD information	
		AMEDD/AECP Website	
		AECP Forms Website	
		Start AMEDD/AECP application	
		Familiarize yourself with the BSN Application process	

| Ideally, prior to BSN program application open date | Apply to Austin Peay State University

Application fee is waived for uniformed personnel

Note that the Office of the Registrar has final say on transfer credits. | APSU Admission information and Application

Uniformed Personnel and Veteran Admission
Applying to the University will ensure a Transcript Evaluator in the Office of the Registrar evaluates transcripts for transfer credits. | |

Apply to BSN Program			
Due Date	**Task**	**Information**	**Completed**
Example: Prior to another task OR January 15	*Example: Apply for Admission*	*Example: Click link for more information*	×
~ March 15th - May 1st at 12pm (noon) for Fall Application **~July 15th - September 15th at 12pm (noon)** for Spring Application	Read all steps and complete the BSN application	BSN application Applications open approximately: • **March 15th** for Fall • **July 15th** for Spring Applications close: • **May 1st at 12pm (noon)** for Fall • **September 15th at 12pm (noon)** for Spring	
December 15th to report Fall grades **August 15th** to report Summer grades	Report Fall grades or Summer grades	Candidates have until **December 15th** to report Fall grades and **August 15th** to report Summer grades	
N/A Waiting to hear from Admissions Committee	Receive admittance or denial letter from the BSN Admissions Committee AMEDD students are also emailed their conditional or unconditional letter of acceptance	Emails sent approximately: • **June 15th** for Fall • **October 15th** for Spring	

August 1st as part of your AMEDD packet	Complete the DA Form 2125 for your AMEDD packet	AMEDD/AECP Guidelines and Forms can be found on their website at https://recruiting.army.mil/acp/guidelines-forms/ You will need to complete the DA Form 2125 from the AECP website, then email it to the School of Nursing - AMEDD Point of Contact for a signature. APSU BSN curriculum can be found on our website at https://www.apsu.edu/nursing/bachelornursing/curriculum.php	
Two weeks from the date of the acceptance email: ~ **June 30th** for Fall ~ **October 30th** for Spring	Admitted student must respond with acceptance/denial	Admitted students have two weeks from the date of the acceptance email to respond	
August 1st	AMEDD Packet Due to AMEDD Recruiter	AMEDD/AECP Website	
Late August for Fall **Mid-January** for Spring	APSU Main Campus Classes begin	See APSU Academic Calendar for specific dates	
End of each semester	Submit DA 2125 Academic Worksheet detailing grades and progress per quarter/semester within 10 days of completion of term to the AECP staff.	AMEDD/AECP Guidelines and Forms can be found on their website at https://recruiting.army.mil/acp/guidelines-forms/ You will need to complete the DA Form 2125 from the AECP website, then email it to the School of Nursing - AMEDD Point of Contact for a signature.	