

**Guest Registration Form**  
Housing/ Residence Life and Dining Services  
Austin Peay State University

<b>Name:</b>	
<b>Banner ID #:</b>	
<b>Hall/Apt:</b>	<b>Room/Apt #:</b>

<b>Guest's Name:</b> _____			
<b>Guest's Social Security #:</b>			
<b>Guest's Permanent Address:</b>			
	Street Address		
	City	State	Zip
<b>Guest's Emergency Contact:</b>	Name	Relation	Phone
<b>Date Arriving:</b>		<b>Date Departing:</b>	

<b>Residence Halls/ Meacham Apartments Guest Policy</b>
Residents may have one (1) overnight guest of the same sex and may not exceed two (2) nights per week. All guests must be registered through the resident's RA. The resident is responsible for the actions of the guest at all times and must respect the need and rights of room/apartment mates. Violation of this policy will result in a charge against the occupant(s) account and disciplinary charges.
<b>Emerald Hill Apartment Guest Policy</b>
Residents may have an overnight guest not to exceed two (2) nights per week. All guests must be registered through the Complex Housing Office. The resident is responsible for the actions of their guest at all times and are must respect the needs and rights of other residents within the complex. Violation of this policy will result in a charge against the occupant(s) account and disciplinary charges.
<b>Attention Guest:</b> Please take the yellow copy of this form over to the Department of Public Safety, located in the Shasteen Building to obtain a temporary parking permit.

Resident Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Housing Staff Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Austin Peay State University, a Tennessee Board of Regents Institution, is an equal opportunity employer committed to the education of a non-racially identifiable student body.