

Austin Peay State University
Verification of Identity and Statement of Educational Purpose
Option 1: In Person
2024-2025

The student must appear in person at Austin Peay State University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

STATEMENT OF EDUCATIONAL PURPOSE

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Austin Peay State University for 2024-2025.

Student's Signature

Date

Student's ID Number (A#)

OFFICE STAFF USE ONLY: ID VERIFICATION

Date: _____

I have:

- Annotated the ID with:
 - The date it was received and reviewed
 - The name of the authorized official collecting the student's ID

- I stamped the document with the 'Copied from Original Document' stamp.

Valid Government-Issued Photo ID Used to Verify Identity

___ Driver's License

___ U.S. Passport

___ Other Government/State Issued ID _____ (DO NOT COPY MILITARY ID)
(Type of Issued ID)

Verified By (Print)

Signature

Austin Peay State University
Verification of Identity and Statement of Educational Purpose
Option 2: Notary
2024-2025

If the student is unable to appear in person at Austin Peay State University to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

STATEMENT OF EDUCATIONAL PURPOSE

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the Federal student financial aid assistance I may receive will only be used for educational purposes and to pay the cost of attending Austin Peay State University for 2024-2025.

Student's Signature

Date

Student's ID Number (A#)

NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's Name)

personally appeared, _____, and proved to me
(Printed name of signer)

on the basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary Signature)

My commission expires on _____
(Date)

The form and documentation **MUST** be mailed or presented in person in our office. We cannot accept faxed or emailed copies.

Austin Peay State University * Office of Student Financial Aid * P.O. Box 4546 * Clarksville, TN 37044
Telephone (931) 221-7907 * Fax (931) 221-6329